OFFICE CONSOLIDATION

This is a consolidation of the Town's by-law to establish an Administrative Monetary Penalty System being By-law Number 2024-086 as amended by By-laws 2025-027, 2025-07, 2025-089, 2026-005 and 2026-065. The following consolidation is an electronic reproduction made available for information purposes only and is not an official version of the by-law. Official versions of all by-laws can be obtained from the Town Clerk by calling (905) 584-2272. If there are any discrepancies between this consolidation and By-laws 2024-086, 2025-027, 2025-072, 2025-089, 2026-005 and 2026-065 the by-laws shall prevail.

THE CORPORATION OF THE TOWN OF CALEDON

BY-LAW NO. 2024-086

A By-law to establish an Administrative Monetary Penalty System in the Town of Caledon

WHEREAS sections 8, 9 and 11 of the *Municipal Act, 2001,* S.O. 2001, c. 25, as amended, (the *"Municipal Act, 2001")* authorize The Corporation of the Town of Caledon to pass by-laws necessary or desirable for municipal purposes;

WHEREAS section 102.1 of the *Municipal Act, 2001* provides that a municipality may require a person to pay an administrative penalty if the municipality is satisfied that the person failed to comply with any by-laws respecting the parking, standing or stopping of vehicles.

WHEREAS the Province adopted the "Administrative Penalties" regulation, O.Reg. 333/07 pursuant to the *Municipal Act, 2001* which applies to administrative penalties in respect of the parking, standing or stopping of vehicles;

WHEREAS section 434.1 of the *Municipal Act, 2001* authorizes the Town to require a person, subject to such conditions as the municipality considers appropriate, to pay an administrative penalty if the municipality is satisfied that the person has failed to comply with a by-law of the municipality;

WHEREAS section 21.1 of the *Highway Traffic Act,* R.S.O. 1990, c.H.8 (the "Highway Traffic Act") and 0. Reg. 355/22, as amended, authorizes a municipality to establish an administrative penalty system for vehicle-based contraventions detected using red-light cameras and automated speed enforcement cameras to promote compliance with the *Highway Traffic Act* and its regulations;

WHEREAS section 21.1 of the *Highway Traffic Act* authorizes a municipality to impose an administrative penalty in order to promote compliance with this Act and its regulations, when it is satisfied that a person is contravening or not complying with or has contravened or failed to comply with a prescribed provision of this Act or of the regulations; and impose penalty orders, including for the vehicle-based contraventions captured by the Automated Speed Enforcement System under Part XIV.1 and Red Light Camera enforcement system under Part XIV.2, of the *Highway Traffic Act;*

WHEREAS section 144(18) of the *Highway Traffic Act* requires drivers to stop their vehicles when approaching and facing, a traffic control signal showing a circular red indication and not proceeded until a green indication is shown, and O.Reg. 355/22, as amended, authorizes penalty orders to be imposed for contraventions of subsection 144(18) where the evidence is obtained through the use of a red light camera system under Part X1V.2 of the *Highway Traffic Act;*

WHEREAS the purpose of the system of administrative monetary penalties established by the municipality shall be to assist the municipality by promoting compliance with its by-laws and other applicable laws and regulations;

WHEREAS sections 23.1, 23.2, 23.3 and 23.5 of the *Municipal Act, 2001* authorize the Town to delegate its administrative and hearing powers;

WHEREAS pursuant to section 391 of the *Municipal Act, 2001* authorizes a municipality to pass by-laws imposing fees or charges for costs payable by it for

services or activities, and services or activities provided or done by or on behalf of the municipality;

WHEREAS Section 398 of the *Municipal Act, 2001* authorizes the Town to impose a fee or charge as a debt owing to the Town and can be added to the tax rolls and collected in the same manner as taxes;

WHEREAS the Council for the Town of Caledon considers it desirable and necessary to provide for a system of administrative penalties and administrative fees for the purpose of assisting the Town in promoting compliance with the designated by-laws;

NOW THEREFORE the Council of The Corporation of the Town of Caledon hereby enacts as follows:

PART 1 - SHORT TITLE

1.1 This By-law shall be known and cited as the "Administrative Monetary Penalty By-law."

PART 2 - DEFINITIONS

2.1 Where words and phrases used in this By-law are not defined herein but are defined in the *Highway Traffic Act,* R.S.O. 1990, c. H. 8, as amended, the definition in the *Highway Traffic Act* shall apply.

2.2 In this by-law, the following words have the following meanings:

"Administrative Fee" means any fees specified in Schedule "C" of this By-law, as may be amended from time to time, and fees specified in Ontario Regulation 355/22 under the *Highway Traffic Act;*

"Administrative Penalty" means a monetary penalty issued by means of a Penalty Order or Penalty Notice, as set out in this By-law for a Contravention of a Designated By-law or the *Highway Traffic Act;*

"Appeal" means either a screening review or hearing review of a Penalty Order requested within the prescribed period of time and issued in accordance with this By-law or the *Highway Traffic Act;*

"Appear" means to attend in-person, remotely by telephone, or virtually through video conference at the time, place, telephone number or video conference link scheduled for the review or appeal by a Screening or Hearing Officer;

"Appellant" means a Person that has received a Penalty Order imposed by the Town and chooses to Appeal the Administrative Penalty by having it reviewed by a Screening Officer or a Hearing Officer;

"By-law" means this by-law and any schedule to this by-law as they may be amended from time to time;

"Commissioner" means the Person or designate or successor with decision making authority and overall responsibility for the Administrative Monetary Penalty System at the Town;

"Contravener" means a Person or Owner that has received a Penalty Notice imposed by the Town and chooses to challenge the Administrative Penalty by having it reviewed by a Screening Officer or a Hearing Officer;

"Contravention" means a failure to comply with a provision listed in a Designated By-law, outlined in the Schedules of this By-law or the *Highway Traffic Act.*

"Day" means calendar day;

"Designated By-law" means a Town by-law, or a part or provision of a Town by-law, to which this Administrative Penalty By-law applies, as designated under this By-law and listed in the attached Schedule "A" and "B";

[Definition "Early Payment Rate" replaced, By-law 2026-005, effective January 27/26]

"Early Payment Rate" means a twenty-five percent (25 %) reduction in the Set Fine Amount for early payment in accordance with Section 4.6(a) of this By-law, which is available for Contraventions listed in Schedule "A" of this Bylaw only when

the penalty is paid within the applicable early payment period and no Penalty Review has been filed.

"Effective Date of Service" means the date on which service of a Penalty Notice or a Penalty Order is deemed to be effective in accordance with this By-law;

"Hearing Decision" means the decision of a Hearing Officer;

"Hearing Officer" means a Person appointed by the Town pursuant to the Screening and Hearing Officer By-law, to perform the duties of a Hearing Officer in accordance with this By-law, Ontario Regulation 355/22 under the *Highway Traffic Act,* Ontario Regulation 333/07 under the *Municipal Act, 2001,* and pursuant to the Town's Hearing policies;

"Holiday" means a Saturday, Sunday and any statutory holiday in the Province of Ontario or any day on which the offices of the Town are officially closed for business;

"Issuing Officer" means each of:

(a) A Municipal Law Enforcement Officer appointed by the Town to enforce its by-laws, and pursuant to Section 55(2) of the *Community Safety and Policing Act, 2019,* S.O. 2019, c. 1, Sched. 1;

(b) A police officer employed by a Police Service; and

(c) A person prescribed as an authorized person for the purposes of subsection 21.1(2) of the *Highway Traffic Act;*

"Late Payment Fee" means an Administrative Fee authorized under the *Highway Traffic Act,* and established by Council in respect of a Person's failure to pay an Administrative Penalty within the time prescribed in this By-law and listed in Schedule "C";

"MTO Search Fee" means an Administrative Fee authorized under the *Highway Traffic Act,* and established by Council for any search of the records of or any inquiry to the Ontario Ministry of Transportation, or related authority for the purposes of this By-law, as listed in Schedule "C";

"Non-Appearance Fee" means an Administrative Fee authorized under the *Highway Traffic Act,* and established by the Town in cases where a Person fails to appear, electronically or by other means, at the scheduled time and place for a screening or a hearing before a Screening or Hearing Officer, as listed in Schedule "C";

"Penalty Notice" means a notice detailing an Administrative Penalty given to a Person pursuant to section 4 of this By-law;

"Penalty Notice Date" means the date of the contravention specified on the Penalty Notice;

"Penalty Order" means an administrative penalty given pursuant to Section 6 of this By-law in accordance with subsection 21.1(2) of the *Highway Traffic Act,* for Contraventions detected using automated camera systems;

"Penalty Order Date" means the date of the contravention specified on the Penalty Order;

"Person" includes an individual, sole proprietorship, partnership, limited partnership, trust or corporation, or an individual in his or her capacity as a trustee, executor, administrator or other authorized agent;

"Set Penalty Amount" means the amount that is payable in respect of a Contravention of a By-law as identified in Schedule "A" or Schedule "B" of this By-law, or a Contravention of the *Highway Traffic Act;*

"Screening Decision" means a notice which contains the decision made by a Screening Officer;

"Screening and Hearing Officer By-law" means the Screening and Hearing Officer By-law of the Town, as amended from time to time, or any successor thereof;

"Screening Officer" means a Person appointed by the Town pursuant to the Screening and Hearing Officer By-law, to perform the duties of a Screening Officer in accordance with this By-law, Ontario Regulation 355/22 under the *Highway Traffic Act,* Ontario Regulation 333/07 under the *Municipal Act, 2001,* and pursuant to the Town's Screening policies;

"Town" means The Corporation of the Town of Caledon and the geographical limits of the Town of Caledon;

"Vary" means the reduction of an Administrative Penalty amount or extension of time for payment of an Administrative Penalty amount; and

"Victim Component Fee" means a fee collected under Ontario's Victims' Bill of Rights to help support victims of criminal offences and is required to be collected on behalf of the Province to the Victims' Justice Fund Account, pursuant to Ontario Regulation 355/22 under the *Highway Traffic Act.*

PART 3-APPLICATION, ADMINISTRATION, AND INTERPRETATION

3.1 The Town's Commissioner, Corporate Services/Chief Legal Officer shall administer this By-law and is delegated the power to:

(a) Designate locations within the Town and times, for conducting reviews and hearings under this By-law;

(b) Prescribe all forms, notices, guidelines, practices, processes and procedures, necessary to implement this By-law and the administrative penalty system, and to amend the same from time to time as deemed necessary without amendment to this By-law; and

(c) Appoint Screening Officers for the purposes of this By-law, including to review Appeals.

3.2 Town By-laws or portions of Town By-laws which are listed in Schedules to this By-law shall be Designated By-laws for the purposes of Section 102.1 of the *Municipal Act, 2001,* and Section 3(1)(b) of the Regulation; and the provisions of this By-law shall apply to any contravention of a Designated By-law. The schedule shall set out the short form wording to be used for the contraventions of Designated By-laws and set out the Administrative Penalties imposed for the contraventions. The *Provincial Offences Act,* R.S.O. 1990, c. P.33, as amended, does not apply to a contravention of a Designated By-law under this section.

3.3 Town By-laws or portion of Town By-laws which are listed in Schedule "B" to this By-law shall be Designated By-laws for the purposes of Section 434.1 of the *Municipal Act, 2001;* and the provisions of this By-law shall apply to any contravention of a Designated By-law. The schedule shall set out the short form wording to be used for the contraventions of Designated By-laws and also set out the Administrative Penalties imposed for the contraventions.

3.4 This By-law applies to those contraventions included in *Highway Traffic Act Regulation 355/22,* to impose administrative penalties for contraventions detected using camera systems.

3.5 The Administrative Penalties designated in Schedules "A" and "B" to this By-law shall be dealt with by Penalty Notice.

3.6 The Administrative Penalties issued under the *Highway Traffic Act* shall be dealt with by Penalty Order.

3.7 The attached Schedule "C" of this by-law sets out the Administrative Fees imposed for purposes of this By-law.

3.8 Issuing an Administrative Penalty does not restrict the Town from starting other proceedings or seeking additional remedies to prevent ongoing or repeated violation(s) of a Designated By-law including but not limited to information in accordance with Part III of the *Provincial Offences Act.*

3.9 Where the contravention of a Designated By-law is continuous, each day the Contravention continues shall constitute a new and separate offence.

3.10 Neither a Screening Officer nor a Hearing Officer has jurisdiction to consider questions relating to the validity of a statute, regulation or By-law or the constitutional applicability or operability of any statute, regulation or by-law.

3.11 Where an Administrative Penalty is either partially or fully paid, any right to request a review or to request an extension of time to pay is automatically waived.

3.12 The Commissioner may cancel the Administrative Penalty at any time prior to a review by a Screening Officer.

3.13 A screening review is to be conducted by phone, email or virtually and the Screening Officer shall ensure that the Contravener or Appellant is informed of the determination.

3.14 A hearing review is to be conducted virtually or in-person, and a Hearing Officer shall ensure that the Contravener or Appellant is informed of the determination.

3.15 No Issuing Officer may accept payment of an Administrative Penalty.

Interpretation

3.16 Nothing in this by-law prevents a Screening Officer or a Hearing Officer from seeking or receiving legal advice.

3.17 Reference(s) to any Provincial or Federal statue or legislation contained in this By-law shall include reference to any amendments to, modification, or re-enactment thereof and any successor statue or legislation.

Severability

3.18 Should any provision, or any part of a provision, of this by-law, be declared invalid, or to be of no force and effect, by a court of competent jurisdiction, it is the intent of Council that such a provision, or part of a provision, be severed from this by-law and every other provision of this by-law shall be applied and enforced in accordance with its terms to the extent possible according to law.

PART 4 - PENALTY NOTICES

4.1 Every Person who contravenes a Designated By-law, or who is the Owner of a vehicle parked, stopped, or standing in contravention of a Designated By-law, shall upon issuance of a Penalty Notice, be liable to pay to the Town an Administrative Penalty in the amount specified in Schedule "A" or Schedule "B" of this By-law.

4.2 An Issuing Officer who has reason to believe that a Person has contravened a Designated By-law, or that a vehicle has been left parked, standing, or stopped in contravention of a Designated By-law, may issue a Penalty Notice addressed to the Person or Owner of a vehicle as soon as reasonably practicable.

4.3 A Penalty Notice shall include the following information:

(a) the Penalty Notice Date;

(b) a number that is unique to the Penalty Notice;

(c) the contravention wording listed in Schedule "A" or "Schedule "B" which describes the particulars of the contravention;

(d) the amount of the Administrative Penalty;

(e) the date on which the Penalty Notice is due payable;

(f) such information as the Commissioner determines is appropriate respecting the process by which the Contravener may exercise their right to request a review of the Administrative Penalty;

(g) a statement advising that an Administrative Penalty, including any Administrative Fee, will, unless cancelled or reduced pursuant to a review, constitute a debt of the Contravener to the Town;

(h) the name of the issuing Officer; and

(i) In instances where a vehicle has been left parked, standing, or stopped in contravention of a Designated By-law, the vehicle licence plate number or vehicle identification number.

4.4 Service of any document or notice, including a Penalty Notice, respecting this By-law may be given in any of the following ways and is effective:

(a) when a copy is delivered to the Person to whom it is addressed;

(b) on the seventh (7^{th}) day after a copy is sent by registered mail or by regular mail to the Person's last known address;

(c) upon sending a copy by e-mail transmission to the Person's last known e-mail address;

(d) delivering it personally to an occupant at the last known address of the Person named in the Penalty Notice, who appears to be at least 16 years of age, as soon as reasonably practicable after the contravention.

(e) in instances where a vehicle has been left parked, standing, or stopped in contravention of Schedule "A" of this By-law:

i) affixed to the vehicle in a conspicuous place at the time of the alleged infraction, or;

ii) delivered to the Person having care and control of the vehicle at the time of the alleged infraction.

4.5 For the purposes of subsections 4.4 (b), (c) and (d), a Person's last known address, and e-mail address may include an address, e-mail address provided by the Person to the Town as may be required by a form, practice or policy developed under this By-law.

4.6 The amount due for a Penalty Notice issued pursuant to Schedule "A" of this By-law is:

(a) the Early Payment Rate for the related Contravention as set out in Schedule "A" if payment is received by the Town within fifteen (15) calendar days from the date of the Penalty Notice being deemed served in accordance with Section 4.4; or

(b) the Set Penalty Amount set out in Schedule "A" of this By-law for the related Contravention if payment is received by the Town on and following sixteen (16) calendar days and before the thirtieth (30th) day from the date of the Penalty Notice being deemed served in accordance with Section 4.4; or

(c) the Set Penalty Amount set out in Schedule "A" of this By-law, plus the Late Payment Fee, and MTO Search Fee, for the related Contravention as set out in Schedule "C" if payment is received by the Town on and following

thirty-one (31) calendar days from the date of the Penalty Notice being deemed served in accordance with Section 4.4; and

(d) any applicable administrative fees as set out in Schedule "C" of this By-law.

4.7 The amount due for a Penalty Notice issued pursuant to Schedule "B" to this By-law:

(a) On a First Offence, the Set Penalty amount as set out in Schedule "B" for the related contraventions, if payment is received within thirty (30) days from the date of the Penalty Notice being deemed served in accordance with Section 4.4;

(b) On a Second Offence, the Second Offence Penalty amount as set out in Schedule "B", if payment is received within thirty (30) days from the date of the Penalty Notice being deemed served for the related Contravention if the same violation is repeated by the same Person within three-hundred and sixty-five (365) days of the previous Penalty Notice being deemed served in accordance with Section 4.4; or

(c) On a Third Offence, the Set Penalty amount as set out in Schedule "B", if payment is received within thirty (30) days from the date of the Penalty Notice being deemed served for the related Contravention if the same violation is repeated by the same Person three (3) or more times, within three-hundred and sixty-five (365) days of the previous Penalty Notice being deemed served in accordance with Section 4.4; or

(d) The Set Penalty Amount as set out in Schedule "B" to this By-law, whether on a first, second or third offence plus the Late Payment Fee for the related Contravention as set out in Schedule "C" if payment is received by the Town on and following thirty-one (31) calendar days from the date of the Penalty Notice being deemed served in accordance with Section 4.4;

(e) Any applicable administrative fees as set out in Schedule "C" of this By-law.

PART 5 - PENALTY NOTICE REVIEWS

5.1 A Person or Owner may, on their behalf, have a representative appear at a review by the Screening Officer, or have such representative communicate with the Town on their behalf in accordance with written authorization satisfactory to the Commissioner.

5.2 Person's right to request a review or an extension of a review is exercised by:

(a) electronically submitting a request form available at the Town's website listed in the Penalty Notice; or

(b) attending in person at the location listed in the Penalty Notice to complete a request form;

Review by a Screening Officer

[Section 5.3 replaced, By-law 2025-072, effective September 23/25]

5.3 A Person or Owner who is served with a Penalty Notice may request that the Administrative Penalty be reviewed by a Screening Officer and shall do so within thirty (30) days after the Effective Date of Service in accordance with section 5.2.

[Section 5.4 replaced, By-law 2025-072, effective September 23/25]

5.4 The Person or Owner served with the Penalty Notice may request that the Screening Officer extend the time to request a review after thirty (30) days after the Effective Date of Service in accordance with section 5.2. The Owner's right to request an extension of time expires if it has not been exercised within sixty (60) days after the Effective Date of Service at which time:

(a) The Person or Owner shall be deemed to have waived the right to request a review;

(b) the Administrative Penalty shall be deemed to be affirmed; and

(c) the Administrative Penalty shall not be subject to any further review, including review by any Court.

5.5 A review or a request for an extension of time to request a review shall only be scheduled by the Town if the Person or Owner has exercised his or her right to request a review or an extension of time to request a review within the provisions set out in sections 5.1, 5.2, 5.3 and 5.4.

5.6 Where the Contravener, or their representative fails to attend at the time and place scheduled for a review:

(a) the Person or Owner shall be deemed to have abandoned the request for a review of the Administrative Penalty; and

(b) the Administrative Penalty as set out in the Penalty Notice shall be deemed to be affirmed and is not subject to any further review, including by any Court; and

(c) the Person or Owner shall pay to the Town a Non-appearance Fee, and any applicable fees as set out in Schedule "C".

5.7 For the purposes of section 5.2, the Screening Officer may only extend the time to request a review of an Administrative Penalty where the Person or Owner demonstrates, on a balance of probabilities, the existence of extenuating circumstances that warrant the extension of time. Where an extension of time is not granted by the Screening Officer, and no request for Screening nor payment is made by the options detailed on the Penalty Notice, the Administrative Penalty is deemed to be affirmed.

5.8 On a review of the Administrative Penalty, the Screening Officer may confirm the Administrative Penalty, or the Screening Officer may cancel, Vary, or extend the time for payment of the Administrative Penalty, including any Administrative Fee, in accordance with the following rules:

(a) Where the Person or Owner establishes on a balance of probabilities, that the Owner did not contravene the designated by-law as described in the Penalty Notice; or

(b) Where the Person or Owner establishes on a balance of probabilities that the reduction or extension of time for payment of the Administrative Penalty, including any Administrative Fee, is necessary to relieve any undue financial hardship.

(c) In respect to considerations for undue financial hardship, the Person shall provide documented proof of financial assistance such as: (i) Old Age Security; (ii) Canada Pension; (iii) Guaranteed Income Supplement; (iv)Disability Pension; (v) Ontario Student Assistance Program; or (vi)any other form of social assistance.

(d) A reduction of an Administrative Penalty amount by a Screening Officer or Hearing Officer shall be limited to the Early Payment amount, except when unique or exceptional circumstances exist as determined by a Screening Officer.

(e) The amount of the Penalty Notice shall not be increased other than in accordance this By-law.

5.9 After a review has been held, the Screening Officer shall deliver a Screening Decision to the Owner or representative.

Review by a Hearing Officer

5.10 A Person or an Owner who receives a Screening Decision may request a review of the Screening Decision by a Hearing Officer and shall do so within 15 days after the Screening Decision has been delivered to the Person.

5.11 If a Person or Owner has not requested a review within the time limit set out in section 5.10, a Person may request that the Hearing Officer extend the time to request a review within 30 days of the Screening Decision being delivered to the Person. A Person's right to request an extension of time expires if it has not been exercised within 30 days after the Screening Decision has been delivered at which time:

(a) the Person or Owner shall be deemed to have waived the right to request a hearing;

(b) the Screening Decision, Administrative Penalty, and any Administrative Fees, if applicable as modified in the Screening Decision, shall be deemed to be affirmed; and

(c) the Screening Decision, Administrative Penalty, and any Administrative Fees shall not be subject to any further review, including review by any Court.

5.12 Where the Person or Owner fails to attend at the time and place scheduled for a review:

(a) the Person or Owner shall be deemed to have abandoned the request for a review of the Screening Decision; and

(b) the Person or Owner shall pay to the Town a Non-Appearance Fee, and any applicable fees as set out in Schedule "C"; and

(c) the Screening Decision, Administrative Penalty, and any Administrative Fees shall not be subject to any further review, including review by any Court.

5.13 A review or a request for an extension of time to request a review shall only be scheduled by the Town if the Person or Owner has exercised his or her right to request a review or an extension of time to request a review within the time limits set out in sections 5.10 or 5.11.

5.14 Where a Person or Owner fails to attend at the time and place scheduled for a review by the Hearing Officer:

(a) the Person or Owner shall be deemed to have abandoned the request for a review of the Screening Decision;

(b) the Screening Decision, Administrative Penalty, and any Administrative Fees, if applicable as modified in the Screening Decision, shall be deemed to be final and are not subject to any further review, including by any Court;

(c) the Administrative Penalty, and any Administrative Fees, if applicable as modified in the Screening Decision, is deemed to be affirmed on the date the Screening Decision was delivered to the Person; and

(d) the Person or Owner shall pay to the Town a Hearing Non-Appearance Fee.

5.15 For the purposes of section 5.11, the Hearing Officer may only extend the time to request a review of a Screening Decision where the Person or Owner demonstrates, on a balance of probabilities, the existence of extenuating circumstances that warrant the extension of time.

5.16 Where an extension of time is not granted by the Hearing Officer the Screening Decision, Administrative Penalty, and any Administrative Fees, if applicable as modified in the Screening Decision, are deemed to be affirmed.

5.17 On a review of a Screening Decision, the Hearing Officer may affirm the Screening Decision, or the Hearing Officer may cancel, Vary or extend the time for payment of the Administrative Penalty, including any Administrative Fee, in accordance with the following rules:

(a) Where the Person or Owner establishes a balance of probabilities, that the Person or Owner did not contravene the Designated By-law as described in the Penalty Notice; or

(b) Where the Person or Owner establishes on a balance of probabilities, that the reduction or extension of time for payment of the Administrative Penalty including any Administrative Fee, is necessary to relieve any undue hardship.

(c) In respect to considerations for undue financial hardship, the Person shall provide documented proof of financial assistance such as: (i) Old Age Security; (ii) Canada Pension; (iii) Guaranteed Income Supplement; (iv)Disability Pension; (v) Ontario Student Assistance Program; or (vi) any other form of social assistance.

(d) A reduction of an Administrative Penalty amount by a Hearing Officer shall be limited to the Early Payment amount, except when unique or exceptional circumstances exist as determined by a Hearing Officer.

(e) The amount of the Penalty Notice shall not be increased other than in accordance this By-law.

5.18 All hearings conducted by the Hearing Officer shall be in accordance with the *Statutory Powers and Procedures Act,* R.S.O. 1990, c. S.22, as amended.

5.19 After a hearing is complete, the Hearing Officer shall issue to the Person a Hearing Decision.

5.20 Any decision by a Hearing Officer is final.

5.21 Neither a Screening Officer nor a Hearing Officer has jurisdiction to consider questions relating to the validity of a statute, regulation or by-law or the constitutional applicability or operability of any statute, regulation or by-law.

PART 6 - PENALTY ORDERS

6.1 Where an Issuing Officer is satisfied that a person is contravening or not complying with or has contravened or failed to comply with a prescribed provision of the *Highway Traffic Act* or its regulations, an Issuing Officer may, by Penalty Order, impose an administrative penalty on the person in accordance with section 21.1 of the *Highway Traffic Act* and its regulations.

6.2 Where a Person is served a Penalty Order, the Person shall be liable to pay the Town an Administrative Penalty as set out in Ontario *Regulation 355/22* under the *Highway Traffic Act* and any related Administrative Fees as set out in Schedule "C".

6.3 If a Penalty Order is imposed in respect of a motor vehicle involved in a contravention of a provision mentioned in this section, the Penalty Order shall be imposed on the Owner of the motor vehicle whether or not the Owner was the driver of the vehicle.

6.4 The Penalty Order shall include the following information:

a) a unique file number;

b) the provision of the *Highway Traffic Act* contravened;

c) the date and location of the contravention;

d) an identification of the motor vehicle that is involved in the contravention as required under Ontario Regulation 355/22 only;

e) the amount of the Administrative Penalty and associated Administrative Fees;

f) a statement that the Person in ownership of the vehicle must, no later than thirty (30) days after the day the order is served on them, pay the administrative penalty unless they commence an Appeal in accordance with this By-law;

g) a statement that the Person in ownership of the vehicle may, no later than thirty (30) days after the day the order is served on them, appeal the Penalty Order in accordance with 0. Reg. 355/22.

h) information regarding the Appeal process including the manner in which to commence an Appeal;

i) a copy of a photograph or image of the motor vehicle involved in the contravention;

j) a statement by the Officer that the information contained within the Penalty Order is certified to be true in respect of the contravention.

6.5 The amount of the Administrative Penalty shall be calculated pursuant to Ontario *Regulation 355/22.*

6.6 A Penalty Order may be served on the person who is subject to the order by sending the Penalty Order by mail or by courier to the most recent address that appears on the Ministry's records in respect of the holder of the plate portion of the permit for the motor vehicle involved in the contravention.

6.7 If the Issuing Officer who imposed the Penalty Order believes that the Person who is subject to the order resides outside Ontario or, in the case of a corporation, has its principal place of business outside Ontario, the Penalty Order may be served by sending the order by mail or by courier to the address outside Ontario at which the Issuing Officer believes the person resides or has its principal place of business.

6.8 The address mentioned in section 6.7 may be determined from a document obtained from the government of any province or territory of Canada or from the government of a state of the United States of America, or from a person or entity authorized by any such government to keep records of vehicle permits, number plates or other evidence of vehicle ownership in that jurisdiction.

6.9 Service of a Penalty Order mailed or couriered in accordance with this section is deemed to be affected on the seventh (7^{th}) day following the day on which it was mailed or couriered.

PART 7 - PENALTY ORDER APPEALS

Screening and Review

7.1 An Appeal of a Penalty Order shall be commenced within 30 days after the Effective Date of Service is deemed to have been effected under section 6.9 and shall be conducted as follows:

(a) A Person who is subject to a Penalty Order may commence the first stage of an Appeal by requesting, in the manner set out in the order, a review of the Penalty Order by a Screening Officer.

(b) The Screening Officer may confirm, Vary or set aside the Penalty Order and shall do so as soon as practical after the review is complete.

(c) The Screening Officer shall send a copy of the decision to the Appellant by mail, courier or electronic means as soon as practical after the decision is made.

(d) An Appellant may commence the second stage of an Appeal by requesting a review of the Screening Officer's decision by a Hearing Officer.

(e) A request under section 7.1(d) shall be made within 30 days after the date of the decision of the Screening Officer.

(f) The Hearing Officer may confirm, Vary or set aside the decision of the Screening Officer and shall do so as soon as practical after the review is complete.

(g) The Hearing Officer shall send a copy of the decision to the Appellant by mail, courier or electronic means as soon as practical after the decision is made.

(h) A Person's right to request a Screening or to request an extension of time to request a Screening Officer are exercised by:

(i) Submitting a Screening Request as prescribed by the Commissioner; and

(ii) Where a request is made by a Person other than the Owner named on the Penalty Order, the requester must be designated as an authorized agent/representative by the Person named on the Penalty Order.

(i) A Person's right to request a Hearing or to request an extension of time to request a Hearing are exercised by:

(i) Submitting a Hearing Request as prescribed by the Commissioner; and

(ii) Where a request is made by a Person other than the Owner named on the Penalty Order, the requester must be designated as an authorized agent/representative by the Person named on the Penalty Order.

7.2 If a Screening Officer considers it fair and appropriate in the circumstances, the Screening Officer may extend the 30-day period to commence an Appeal and the extension may be made even after the 30-day period has expired.

7.3 If a Hearing Officer considers it fair and appropriate in the circumstances, the Hearing Officer may extend the 30-day period mentioned in paragraph 7.1(e) to request a review and the extension may be made even after the 30-day period has expired.

Conduct of an Appeal

7.4 A Screening Officer or Hearing Officer shall determine whether the stage of the Appeal for which they are responsible is to be conducted orally, electronically or in writing and shall ensure that the Appellant is informed of the determination.

7.5 If a date and time is set for an Appellant to make submissions in respect of any stage of an Appeal, the Appellant shall attend at the set date and time.

7.6 A Screening Officer or Hearing Officer, as the case may be, shall not decide whether to confirm, Vary or set aside a Penalty Order unless the Appellant has been given an opportunity to make submissions in the same manner in which the Appeal is to be conducted.

7.7 A Hearing Officer shall not decide whether to confirm, Vary or set aside a Penalty Order unless a representative of the municipality in which the Contravention that is the subject of a Penalty Order occurred has been given an opportunity to make submissions in the same manner in which the Appeal is to be conducted.

7.8 No witnesses shall be called in an Appeal.

Determination of an Appeal

7.9 In deciding whether to confirm, Vary or set aside a Penalty Order, a Screening Officer shall determine whether it was reasonable for the Issuing Officer to impose the Penalty Order.

7.10 In deciding whether to confirm, Vary or set aside a Penalty Order, a Hearing Officer shall determine whether the decision of the Screening Officer was reasonable.

7.11 In making a determination mentioned in sections 7.9 or 7.10, the Screening Officer or Hearing Officer, as the case may be, may consider the following information, if available:

(a) Photographs or images taken by the camera system or enforcement system, as applicable.

(b) Statements, including certified statements, made by the Issuing Officer who imposed the Penalty Order.

(c) Documents, including certified documents, setting out the name and address of the person who is subject to the order, a description of the permit and the number plate of the motor vehicle.

(d) Statements by the Appellant made either in writing or in the manner in which the Appeal is conducted.

(e) Statements by or on behalf of the Town in which the contravention that is the subject of the Penalty Order occurred, made either in writing or in the manner in which the appeal is conducted.

(f) Any other information, materials or submissions that the Screening Officer or Hearing Officer considers to be credible or trustworthy in the circumstances.

Decisions

7.12 A Screening Officer or Hearing Officer, as the case may be, does not have jurisdiction to consider questions relating to the validity of a statute, regulation or by-law or the constitutional applicability or operability of any statute, regulation or by-law.

7.13 If a Screening Officer or Hearing Officer, as the case may be, decides to Vary the amount of a Penalty Order, they shall do so in accordance with the following rules:

(a) The Appellant establishes, on a balance of probabilities, that the offence did not occur as alleged on the Penalty Order.

(b) The cancellation, reduction, or extension of time for payment of an Administrative Penalty, is necessary to reduce undue hardship.

(c) In respect to considerations for undue financial hardship, the Appellant shall provide documented proof of financial assistance such as: (i) Old Age Security; (ii) Canada Pension; (iii) Guaranteed Income Supplement; (iv) Disability Pension; (v) Ontario Student Assistance Program; or (vi) any other form of social assistance.

(d) If the total amount of a Penalty Order is decreased, the Victim Component Fee shall be reduced proportionally to the decrease in the Set Penalty Amount.

(e) The amount of the Penalty Order shall not be increased other than in accordance with Ontario Regulation 355/22 under the *Highway Traffic Act.*

7.14 The decision of a Hearing Officer is final.

PART 8 - PENALTY ORDER PAYMENTS

Payment, no appeal

8.1 The person who is subject to a Penalty Order shall pay the administrative penalty within 30 days after the Effective Date of Service unless an Appeal has been commenced under Section 7 of this By-law.

Payment, post-appeal

8.2 Subject to Section 8.3, if an Appeal of a Penalty Order does not result in the Penalty Order being set aside, the Person who is subject to the order shall pay the administrative penalty within 30 days after,

(a) the date of the decision by the Screening Officer, if no request for a review of the decision was made under 7.1(d); or

(b) the date of the decision by the Hearing Officer, if a request for review was made under 7.'1(d).

Extension of payment deadline, plan of periodic payments

8.3 If a Screening Officer or Hearing Officer, as the case may be, considers it fair and appropriate in the circumstances, the person may approve a plan of periodic payments that extends beyond the deadline set out in section 8.2.

8.4 An approval mentioned in section 8.3 may be conditional on the payment of a specified amount of the administrative penalty being made on or before a specified date.

8.5 A plan of periodic payments may be approved even after the 30-day period set out in section 8.2 has expired.

PART 9 - PENALTY NOTICE PAYMENT AND ADMINISTRATIVE FEES

9.1 A Person who has been issued a Penalty Notice or a Penalty Order shall:

(a) Pay the Administrative Penalty within 30 days after the Effective Date of Service;

(b) Request that the Administrative Penalty be reviewed by a Screening Officer pursuit to this By-law.

9.2 Where an Administrative Penalty, including any Administrative Fees have been affirmed, or reduced by a Screening Officer or a Hearing Officer. The Administrative Penalty and any Administrative Fees shall be due and payable on the date specified in the Screening Decision or Hearing Decision, as the case may be, or if no such date is specified, thirty (30) days after service of the Screening Decision or the Hearing Decision.

9.3 Where a Person makes a request for an extension of time for payment, and the request is granted, the date on which the Administrative Penalty is due and payable shall be the date established in accordance with such extension of time.

9.4 Where an Administrative Penalty, with respect to a Penalty Notice issued pursuant to Part 4 of this By-law, is not paid on or before the date it is due and payable, in addition to the Administrative Penalty and any Administrative Fees that may be payable pursuant to this By-law, the Person in ownership of the vehicle subject to the Administrative Penalty shall be liable to pay to the Town the MTO Search Fee.

9.5 Where an Administrative Penalty is not paid after it becomes due and payable, in addition to the Administrative Penalty and any other Administrative Fees that may be payable pursuant to this by-law, the Person subject to the Administrative Penalty shall be liable to pay a Late Payment Fee.

9.6 Where a Penalty Notice issued pursuant to Part 4 of this By-law and any Administrative Fees are not paid within thirty (30) calendar days after they become due and payable, the Town may:

(a) Notify the Ontario Ministry of Transportation or the Ministry of the Attorney General of the default at which time the Ministry shall not validate the vehicle permit of the Person named in the Penalty Notice nor issue a new vehicle permit to the Person until the Administrative Penalty and any applicable Administrative Fees are paid to the Town; and

(b) Deem the amount of unpaid Administrative Penalties, including any Administrative Fees and any associated costs as unpaid taxes and collect in the same manner as municipal taxes, in addition to any Administrative Fees set out in the Town's Fee By-law; and

(c) Pursue any other collection mechanisms available to the Town pursuant to the Regulation or at law.

9.7 Where a Person provides a method of payment to the Town for payment of any Administrative Penalty or Administrative Fee, which has insufficient funds available in the account on which the instrument was drawn, the Person shall, in addition to the Administrative Penalty and any other fees that may be payable pursuant to this by-law, be liable to pay to the Town an NSF Fee.

9.8 All amounts due and payable to the Town pursuant to this by-law constitute a debt to the Town.

9.9 Where an Administrative Penalty is cancelled by a Screening Officer or a Hearing Officer, any related Administrative Fee is also cancelled.

9.10 Payment of any Administrative Penalty or Administrative Fee must be received on or before the date on which it is due and payable, or any extended due date in accordance with this By-law, and will not be credited until received by the Town.

9.11 Any time limit that would otherwise expire on a Holiday is extended to the next day that is not a Holiday.

PART 10 - OFFENCES

10.1 Any Person who:

(a) makes a false, misleading, or fraudulent statement in relation to a Penalty Notice or Penalty Order, or on any form submitted to the Town in relation to a Penalty Notice or Penalty Order; or

(b) obstructs an Issuing Officer exercising any authority under this By-law,

is guilty of an offence and, upon conviction, is subject to a penalty in accordance with the *Provincial Offences Act.*

10.2 No Person shall attempt, directly or indirectly, to communicate with a Screening Officer or Hearing Officer for the purpose of influencing or interfering, financially, politically or otherwise with, the Screening Officer or Hearing Officer respecting a Penalty Notice, Penalty Order, and/or respecting a power of decision in a proceeding that is or will be pending before a Screening Officer or Hearing Officer, except:

(a) A Person who is entitled to be heard in the proceeding or the Person's lawyer, licensed paralegal, or authorized representative; and

(b) Only by that Person or the Person's lawyer, licensed paralegal, or authorized representative during the hearing of the proceeding in which the issues arise.

10.3 Any Person who has contravened Section 10.2 of this By-law is guilty of an offence and, upon conviction, is liable to a fine as provided for in the *Provincial Offence Act.*

10.4 If a corporation has contravened any Designated By-law, every director and officer who knowingly concurred in such a contravention is guilty of an offence.

PART 11 -SCHEDULES AND EFFECTIVE DATE

11.1 The following schedules form part of this By-law:

(a) Schedule A- Traffic By-law 2024-048

(b) Schedule B - Town's Additional Designated By-laws

(c) Schedule C -Administrative Fees

[Section 11.2 amended, By-laws 2025-072 effective September 23, 2025 and 2025-027, effective March 25, 2025]

11.2 This By-law shall come into force and effect on November 1, 2025.

Enacted by the Town of Caledon Council this 22nd day of October, 2024.

"Annette Groves"
Annette Groves, Mayor

"Kevin Klingenberg"
Kevin Klingenberg, Clerk

SCHEDULE "A"

TOWN OF CALEDON ADMINISTRATIVE PENALTY BY-LAW

DESIGNATED BY-LAW PROVISIONS

TRAFFIC BY-LAW 2024-048

1. For the purposes of section 3.2 of this By-law, Column 2 in the following table lists the provisions in the Town Traffic By-law 2024-048, as amended that are hereby designated for the purposes of 3(1)(b) of the MA Regulation.

2. Column 3 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 2.

3. Column 5 in the following table sets out the Administrative Penalty amounts that are payable for contraventions of the designated provisions listed in Column 2.

4. Column 4 in the following table sets out the Early Payment Rate for the Administrative Penalty amounts (include a twenty five percent (25%) discount for Early Payment in accordance with Section 4.6(a) of this By-law) that are payable for contraventions of the designated provisions listed in Column 2.

Column 1 Item	Column 2 Designated Provision	Column 3 Short Form Wording	Column 4 Early Payment	Column 5 Set Penalty Amount
1.	2.3	Park vehicle on sidewalk	75.00	100.00
2.	2.10	Parking vehicle on bicycle track or multi-use path	150.00	200.00
3.	3.13	Park or Operate heavy truck on highway	150.00	200.00
4.	3.32	Stop vehicle in bicycle lane	300.00	400.00
5.	3.41(a)(I)	Parked on a highway with a raised curb on left-hand side of roadway	45.00	60.00
6.	3.41(a)(II)	Parked with a raised curb not aligned with direction of traffic	45.00	60.00
7.	3.41(a)(III)	Parked on a highway wheels more than 30 cm from curb	45.00	60.00
8.	3.41(b)(I)	Parked on a highway with no curb or rolled curb on left-hand side of roadway	45.00	60.00

9.	3.41(b)(II)	Parked on a highway with no curb or rolled curb not aligned with direction of traffic	45.00	60.00
10.	3.41(b)(III)	Parked on a highway with no curb or rolled curb not as close as practicable to right-hand limit of roadway	45.00	60.00
11.	3.42	Improper parking or stopping on left side of one-way highway	45.00	60.00
12.	3.44	Park or Stop not wholly within marked space	45.00	60.00
13.	3.45(a)	Stopping on or over a sidewalk or crosswalk	75.00	100.00
14.	3.45(b)	Stopping within an intersection	75.00	100.00
15.	3.45 (c)	Stopping within a pedestrian crossover	150.00	200.00
16.	3.45 (d)	Stopping within 30 meters of a pedestrian crossover or 15 meters beyond	125.00	150.00
17.	3.45 (e)	Stopping alongside or across from an obstruction impeding traffic	150.00	200.00
18.	3.45 (f)	Stopping alongside a stopped or parked vehicle	150.00	200.00
19.	3.45 (g)	Stopping upon a bridge, tunnel, or underpass	150.00	200.00
20.	3.45 (h)	Stopping on a boulevard or median strip	150.00	200.00
21.	3.45 (i)	Stopping within 30 meters of a school crossing	150.00	200.00
22.	3.46 (a)	Parking for longer than 3 hours	45.00	60.00
23.	3.46 (b)	Parking between 2:00 a.m. and 6:00 a.m.	45.00	60.00
24.	3.46(c)(I)	Parked in front of or within 6 metres of driveway /laneway where speed limit over 50 km/h	45.00	60.00
25.	3.46(c)(II)	Parked in front of or within 1 metres of	45.00	60.00

		driveway/ laneway where speed limit 50 km/h or less		
26.	3.46 (d)	Parking so as to obstruct use of a driveway or laneway	45.00	60.00
27.	3.46 (e)	Parking within 9 meters of an intersection	45.00	60.00
28.	3.46 (f)	Parking within 3 meters of a fire hydrant	150.00	200.00
29.	3.46 (g)	Parking within 15 meters of a railway level crossing	150.00	200.00
30.	3.46 (h)	Parking on a roadway less than 6 meters wide	45.00	60.00
31.	3.46 (i)	Parking blocking removal of another vehicle	125.00	150.00
32.	3.46 (j)	Parking for washing, greasing, or repairing vehicle	75.00	100.00
33.	3.46 (k)	Parking for displaying vehicle for sale	45.00	60.00
34.	3.46 (l)	Parking an immobile or unlicensed vehicle	45.00	60.00
35.	3.46(m)(I)	Interfere with movement of traffic	125.00	150.00
36.	3.46 (m)(II)	Interfere with snow removal operations	125.00	150.00
37.	3.46 (n)	Parking directly opposite a vehicle on the other side of a roadway, where width is less than 9 metres	125.00	150.00
38.	3.46 (o)	Parking on a boulevard	45.00	60.00
39.	3.46 (p)	Parking in a designated bicycle lane	45.00	60.00
40.	3.46 (q) (1)	Overhanging a sidewalk or obstructing pedestrian access to a sidewalk	75.00	100.00
41.	3.46 (q) (2)	Overhanging a crosswalk or obstructing pedestrian access to a crosswalk	75.00	100.00

42.	3.46 (q) (3)	Overhanging or being on a curb line	45.00	60.00
43.	3.48 (a)	Park within 15 metres of an unsignalized intersection	75.00	100.00
44.	3.48 (b)	Park within 30 metres of a signalized inter	75.00	100.00
45.	3.48 (c)	Park within 45 metres of bus stop	45.00	60.00
46.	3.48 (d)	Park within 25 metres of bus stop	45.00	60.00
47.	3.48 (e)	Park within 7.5 metres of a fire hall	45.00	60.00
48.	3.48 (f)	Park within 30.5 metres of a fire hall	45.00	60.00
49.	3.48 (g)	Park across from or adjacent to a school property during prohibited times	45.00	60.00
50.	3.48(h)(1)	Parked within 30 metres ahead of crosswalk/pedestrian crossover with traffic signals	45.00	60.00
51.	3.48 (h)(2)	Parked within 15 metres behind crosswalk/pedestrian crossover with traffic signals	45.00	60.00
52.	3.48 (i)	Parked where emergency no parking prohibition is in effect	45.00	60.00
53.	3.48(j)	Parked within a cul-de-sac	45.00	60.00
54.	3.48 (k)	Park in front of delivery entrance	45.00	60.00
55.	3.48 (l)	Park within 30 metres of a trail or pedestrian pathway access	45.00	60.00
56.	3.48(m)	Park across from or adjacent to a playground or park during prohibited times	45.00	60.00
57.	3.48 (n)	Parked in a public lane	45.00	60.00
58.	3.48 (o)	Park within 15 metres of the inside portion of a road elbow curve	45.00	60.00

59.	3.48 (p)	Parked within 15 metres of traffic calming measure	45.00	60.00
60.	3.5	Park where prohibited	45.00	60.00
61.	3.51	Park contrary to posted times	45.00	60.00
62.	3.52	Stop in prohibited area	45.00	60.00
63.	3.53	Park contrary to posted signs in designated special enforcement area	75.00	100.00
64.	3.54	Park, Stand or Stop in a designated special enforcement area	75.00	100.00
65.	3.57	Park. Stop, Stand heavy truck in residential or institutional area	125.00	150.00
66.	3.62	Park in accessible space without valid permit	400.00	533.33
67.	3.63	Park on or behind access aisle with accessible permit	400.00	533.33
68.	3.71(a)	Parked in electric vehicle stall while not an electric vehicle	45.00	60.00
69.	3.71(b)	Parked in electric vehicle stall while not connected and charging	45.00	60.00
70.	3.72(a)	Park on Town property without authorization	45.00	60.00
71.	3.73	Park in unauthorized area	45.00	60.00
72.	3.74	Permit the parking of a vehicle in unauthorized area	45.00	60.00
73.	3.75	Park on private property without authorization	45.00	60.00
74.	3.76	Parked in parking lot on private property without owner’s consent	45.00	60.00
75.	3.77	Park not within designated line on private property	45.00	60.00
76.	3.80	Parked on private property contrary to	45.00	60.00

		posted conditions or prohibitions		
77.	4.10	Park in designated fire route	150.00	200.00
Parking On Private Property By-law, 2018-1				
78.	5	Park or leave motor vehicle on private property without owner's consent	45.00	60.00
79.	8	Park or leave motor vehicle in fire route	150.00	200.00
80.	9	Park or leave motor vehicle in designated parking space without permit	400.00	533.33

Schedule "B"

Administrative Monetary Penalty System – Non-Parking By-laws

Designated By-law, Short Form Wordings and Administrative Penalties

1. The provisions of each by-law listed in Column 2 of the following tables are Designated By-laws.

2. Column 3 in the following tables sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 2.

3. Column 4 in the following tables sets out the Administrative Penalty amount that is payable for a contravention of the designated provision listed in Column 2 for the matter(s) identified in Column 3.

4. The penalties shown in Column 5 in the following tables set out the Administrative Penalty Amount that is payable for contraventions of the designated provisions in cases where an officer determines that a Person named in a Penalty Notice has received a Penalty Notice previously for the same offence and such Penalty Notice has been confirmed

Animal Care and Control, By-law 2019-43, as amended					
COLUMN 1 ITEM	**COLUMN 2 DESIGNATED PROVISION**	**COLUMN 3 SHORT FORM WORDING**	**COLUMN 4 1ST OFFENCE**	**COLUMN 5 2ND OFFENCE**	**COLUMN 6 3RD OFFENCE**
1.	3.1	Inhumane care for animal	300.00	400.00	500.00
2.	3.1 (1)	Fail to provide food or water	400.00	500.00	600.00
3.	3.1 (2)	Fail to provide sanitary environment	300.00	400.00	500.00
4.	3.1 (2)	Keep animal in overcrowded environment	300.00	400.00	500.00
5.	3.1 (3)	Fail to provide adequate shelter space	300.00	400.00	500.00
6.	3.1 (3)	Fail to provide shelter from unsafe weather	300.00	400.00	500.00
7.	3.1 (4)	Fail to provide veterinary care	300.00	400.00	500.00
8.	3.2	Leave animal outside in unsafe weather	300.00	400.00	500.00

9.	3.3	Leave animal unattended in vehicle	500.00	600.00	700.00
10.	3.4	Animal transported outside passenger compartment	500.00	600.00	700.00
11.	3.5 (1)	Fail to ensure enclosure adequately ventilated	300.00	400.00	500.00
12.	3.5 (2)	Fail to ensure enclosure permits access to light	300.00	400.00	500.00
13.	3.5 (3)	Fail to ensure enclosure sanitary	300.00	400.00	500.00
14.	3.5 (4)	Fail to ensure enclosure adequate size	300.00	400.00	500.00
15.	3.5 (5)	Fail to ensure enclosure kept in good repair	300.00	400.00	500.00
16.	3.5 (5)	Fail to maintain animal enclosure to prevent danger	300.00	400.00	500.00
17.	3.6	Cause or permit animal at large	300.00	400.00	500.00
18.	3.11	Fail to remove animal excrement	250.00	300.00	350.00
19.	3.12	Fail to remove animal excrement from own lot	250.00	300.00	350.00
20.	3.13	Permit feeding of wild animal	250.00	300.00	350.00
21.	3.14	Feeding device or attractants left outside	250.00	300.00	350.00
22.	3.15	Feed birds contrary to by-law requirements.	250.00	300.00	350.00
23.	3.17	Keep prohibited animal	300.00	400.00	500.00
24.	4.1	Keep more than three dogs	300.00	400.00	500.00
25.	4.3	Fail to ensure dog has identification	200.00	250.00	300.00

26.	4.4	Use leash in excess of 3 metres	300.00	400.00	500.00
27.	4.4	Use leash insufficient strength and design	200.00	250.00	300.00
28.	4.5	Fail to leash dog	300.00	400.00	500.00
29.	4.6	Restrain more than four dogs	200.00	300.00	400.00
30.	4.7 (1)	Dog tether not securely attached	200.00	300.00	400.00
31.	4.7 (2)	Dog tether restricting movement	200.00	300.00	400.00
32.	4.7 (3)	Dog tether less than 3 metres	200.00	300.00	400.00
33.	4.7 (3)	Dog tether restricting access to food, water or shelter	300.00	400.00	500.00
34.	4.8	Tether dog without adequate supervision	200.00	300.00	400.00
35.	4.9	Tether dog with choke chain/pronged collar/choke collar	200.00	300.00	400.00
36.	4.9	Tether dog using device potentially causing harm.	200.00	300.00	400.00
37.	4.10	Cause or permit dog to be tethered more than 4 hours	200.00	300.00	400.00
38.	4.10	Cause or permit dog to be tethered more than 6 hours in 24 hour period	200.00	300.00	400.00
39.	4.11 (1)	Fail to ensure doghouse is weatherproof/impervious to water	300.00	400.00	500.00
40.	4.11 (2)	Fail to ensure doghouse height not more than 2 metres	300.00	400.00	500.00
41.	4.11 (3)	Fail to ensure doghouse has clean dry bedding	300.00	400.00	500.00
42.	4.11 (4) (a)	Fail to ensure doghouse has elevated floor	300.00	400.00	500.00
43.	4.11 (4) (b)	Fail to ensure doghouse has door flap	300.00	400.00	500.00

44.	4.11 (4) (c)	Fail to ensure doghouse has adequate insulation	300.00	400.00	500.00
45.	4.12 (1)	Fail to ensure dog run fully enclosed	300.00	400.00	500.00
46.	4.12 (2)	Dog run side less than 1m length	300.00	400.00	500.00
47.	4.12 (3)	Fail to ensure dog run minimum area	300.00	400.00	500.00
48.	4.12 (3)	Fail to increase area of dog run, per dog.	300.00	400.00	500.00
49.	4.12 (4)	Fail to ensure dog run height adequate	300.00	400.00	500.00
50.	4.12 (5)	Fail to ensure dry area in dog run	300.00	400.00	500.00
51.	4.13 (1)	Fail to ensure doghouse/run in permitted yard	300.00	400.00	500.00
52.	4.13 (2)	Fail to ensure doghouse/run 2m from lot line	300.00	400.00	500.00
53.	4.13 (3)	Fail to ensure doghouse/run kept in good repair	300.00	400.00	500.00
54.	4.13 (3)	Fail to ensure doghouse/run kept sanitary	300.00	400.00	500.00
55.	4.14	Cause or permit dog kept in run over 20 hrs	300.00	400.00	500.00
56.	4.15 (1)	Fail to ensure dog does not bite/attack/cause injury	600.00	700.00	800.00
57.	4.15 (2)	Fail to ensure dog not aggressive/menacing	300.00	400.00	500.00
58.	4.18	Fail to provide dangerous dog status update	300.00	400.00	500.00
59.	4.18 (1)	Fail to provide notification of change of residency/ownership of dangerous dog	300.00	400.00	500.00
60.	4.18 (2)	Fail to provide notification of death of dangerous dog	300.00	400.00	500.00
61.	4.24	Use leash-free park outside permitted hours	200.00	300.00	400.00
62.	4.25	Fail to accompany dog within leash free park	200.00	300.00	400.00
63.	4.26	Have in excess of 3 dogs in leash free park	200.00	300.00	400.00
64.	4.27	Fail to supervise and accompany child within leash free park	200.00	300.00	400.00
65.	4.28 (1)	Cause or permit dangerous/frightening dog in leash-free park	200.00	300.00	400.00

66.	4.28 (2)	Cause or permit aggressive dog in leash-free park	200.00	300.00	400.00
67.	4.28 (3)	Cause or permit prohibited dog in leash-free park	300.00	400.00	500.00
68.	4.28 (4)	Cause or permit dog with prior conviction in leash-free park	300.00	400.00	500.00
69.	4.29 (1)	Cause or permit unneutered/unspayed dog in leash-free park	200.00	300.00	400.00
70.	4.29 (2)	Cause/Permit unhealthy dog in leash free park	200.00	300.00	400.00
71.	4.29 (2)	Cause/Permit unvaccinated dog in leash free park	200.00	300.00	400.00
72.	4.29 (3)	Cause or permit dog under 6 months in leash-free park	200.00	300.00	400.00
73.	4.29 (4)	Cause/permit dog without identification to enter leash free park	200.00	300.00	400.00
74.	4.30 (1) (a)	Fail to remove dog from leash free park	300.00	400.00	500.00
75.	4.30 (1) (b)	Fail to remove when requested by authority	300.00	400.00	500.00
76.	4.30 (2)	Fail to ensure dog under voice control	200.00	300.00	400.00
77.	4.30 (2)	Fail to ensure dog within sight of owner	200.00	300.00	400.00
78.	4.30 (3)	Fail to remove dog excrement in leash-free park	200.00	300.00	400.00
79.	4.31	Fail to ensure dog leashed entering/leaving park	200.00	300.00	400.00
80.	4.32	Cause or permit non-dog in leash-free park	200.00	300.00	400.00
81.	5.1	Keep/permit to be kept more than 5 cats	200.00	300.00	400.00
82.	5.3	Fail to ensure cat.has proper identification	200.00	300.00	400.00
83.	5.4	Cause/permit cat to create adverse impact to nearby/adjacent lots	200.00	300.00	400.00
84.	6.2 (1)	Keep more than 4 hens on a lot	300.00	400.00	500.00
85.	6.2 (2)	Keep hens less than 4 months old	200.00	300.00	400.00
86.	6.2 (3)	Fail to keep hens within hen coop or hen run	200.00	300.00	400.00
87.	6.2 (4)	Fail to provide hens access to hen run	200.00	300.00	400.00
88.	6.3 (1)	Keep more than 60 pigeons	200.00	300.00	400.00

89.	6.3 (2)	Keep pigeons for non-permitted use	200.00	300.00	400.00
90.	6.3 (3)	Keep pigeons for consumption	200.00	300.00	400.00
91.	6.3 (4)	Fail to ensure owner is member of recognized pigeon club	200.00	300.00	400.00
92.	6.3 (5)	Fail to ensure pigeons have proper leg bands	200.00	300.00	400.00
93.	6.3 (6)	Fail to ensure pigeons kept in loft except for approved release	200.00	300.00	400.00
94.	6.3 (7)	Cause or permit pigeons to perch/nest/stray off lot	200.00	300.00	400.00
95.	6.3 (8)	Feed pigeons outside a pigeon loft	200.00	300.00	400.00
96.	6.3 (8)	Feed pigeons in manner which may attract pests	200.00	300.00	400.00
97.	6.4	Fail to ensure hens and pigeons are kept in separate enclosures	200.00	300.00	400.00
98.	6.4	Permit other animal to be kept within hen/pigeon enclosure	200.00	300.00	300.00
99.	6.6 (1)	Fail to reside on lot where hens/pigeons are kept	200.00	300.00	400.00
100.	6.6 (2)	Keep hens/pigeons in a manner that causes nuisance	200.00	300.00	400.00
101.	6.7 (1)	Release pigeons more than 2 training flights	200.00	300.00	400.00
102.	6.7 (2)	Release more than half pigeons at once	200.00	300.00	400.00
103.	6.7 (3)	Fail to ensure pigeons are only released during permitted times	200.00	300.00	400.00
104.	6.7 (4)	Fail to ensure pigeons supervised during flights	200.00	300.00	400.00
105.	6.8	Fail to ensure only 1 hen coop, run, and pigeon loft per lot	200.00	300.00	400.00
106.	6.9	Fail to ensure hen coop/hen run/pigeon loft complies with size requirements	200.00	300.00	400.00
107.	6.10 (1)	Fail to ensure hen structures located in rear yard	200.00	300.00	400.00
108.	6.10 (2)	Fail to ensure hen structures set back 2m from lot line	200.00	300.00	400.00
109.	6.10 (3)	Fail to ensure hen structures 3m from adjacent dwelling	200.00	300.00	400.00

110.	6.10 (4)	Fail to ensure hen structures 15m from church/business/school	200.00	300.00	400.00
111.	6.11 (1)	Fail to ensure pigeon structures located in rear yard	300.00	400.00	500.00
112.	6.11 (2)	Fail to ensure pigeon structures set back 6m from lot line	300.00	400.00	500.00
113.	6.11 (3)	Fail to ensure pigeon structures set back 15m from adjacent dwelling	300.00	400.00	500.00
114.	6.11 (4)	Fail to ensure pigeon structure set back 15m from church/business/school	300.00	400.00	500.00
115.	6.11 (5)	Fail to ensure pigeon loft located on at least 1 acre lot	300.00	400.00	500.00
116.	6.12 (1)	Fail to ensure enclosure fully enclosed to prevent escape	200.00	300.00	400.00
117.	6.12 (2)	Fail to ensure enclosure constructed to exclude rodents	200.00	300.00	400.00
118.	6.12 (2)	Fail to ensure enclosure constructed to protect against weather	200.00	300.00	400.00
119.	6.12 (2)	Fail to ensure enclosure constructed to provide adequate ventilation	200.00	300.00	400.00
120.	6.12 (2)	Fail to ensure enclosure includes lock	200.00	300.00	400.00
121.	6.12 (3)	Fail to ensure enclosure includes food and water containers	200.00	300.00	400.00
122.	6.14 (1)	Fail to ensure food/water containers cleaned and disinfected regularly	200.00	300.00	400.00
123.	6.14 (2)	Fail to ensure hen coops/pigeon lofts, perches, and nest boxes cleaned/disinfected 2 times/year	200.00	300.00	400.00
124.	6.14 (3)	Fail to ensure food stored rodent-proof containers	200.00	300.00	400.00
125.	6.14 (3)	Fail to remove leftover food in timely manner.	200.00	300.00	400.00
126.	6.14 (4)	Fail to remove manure and droppings in timely manner	200.00	300.00	400.00
127.	6.14 (4)	Fail to store manure in an enclosed structure that prevents odour	200.00	300.00	400.00
128.	6.14 (4)	Store more than .085 cubic metres of manure	200.00	300.00	400.00

129.	6.14 (5)	Fail to maintain hen coop/hen run/pigeon loft in good repair	200.00	300.00	400.00
130.	6.14 (5)	Fail to maintain hen coop/hen run/pigeon loft in clean/sanitary condition	200.00	300.00	400.00
131.	6.15	Cause or permit hens/pigeons on multiple residential lot	200.00	300.00	400.00
132.	6.16	Cause or permit rooster on residential lot	200.00	300.00	400.00
133.	6.17	Cause or permit sale of products derived from keeping hens/pigeons	200.00	300.00	400.00
134.	6.18	Cause or permit slaughter/euthanizing of hen/pigeon	200.00	300.00	400.00
135.	6.18	Fail to properly dispose of deceased hen/pigeon	200.00	300.00	400.00
136.	9.6	Hinder/obstruct Town designate	750.00	1,000.00	1,300.00
137.	9.12	Fail to comply with an order	1,000.00	1,500.00	2,000.00
Business Licensing, By-law 2022-041					
General Provisions					
COLUMN 1 ITEM	**COLUMN 2 DESIGNATED PROVISION**	**COLUMN 3 SHORT FORM WORDING**	**COLUMN 4 1ST OFFENCE**	**COLUMN 5 2ND OFFENCE**	**COLUMN 6 3RD OFFENCE**
138.	3.1	Operate without business licence	500.00	750.00	1,000.00
139.	3.2	Fail to notify Licence Issuer of changes	500.00	750.00	1,000.00
140.	3.3	Cause or permit licence to be altered or used fraudulently	500.00	750.00	1,000.00
141.	3.4	Cause or permit false representation of being licensed	1000.00	1500.00	2,000.00
142.	3.5	Operate business under unauthorized name	500.00	750.00	1,000.00
143.	6.9	Hinder or Obstruct Licence Issuer, Officer or Agent	750.00	1,000.00	1,300.00

144.	6.15	Fail to Comply with an Order	1,000.00	1,500.00	2,000.00
Schedule A – Adult Business					
145.	Schedule A, Section 4.1	Operate adult business outside permitted area	1,000.00	2,000.00	3,000.00
146.	Schedule A, Section 4.2	Permit person under 18 in adult entertainment establishment	2,000.00	3,000.00	4,000.00
147.	Schedule A, Section 4.3 (1)	Permit adult goods in vending or dispensing equipment	500.00	750.00	1,000.00
148.	Schedule A, Section 4.3 (2)	Permit adult video to be previewed or played on premises	500.00	750.00	1,000.00
149.	Schedule A, Section 4.3 (3)	Provide or permit adult goods or services to person under 18	1,000.00	2,000.00	3,000.00
150.	Schedule A, Section 4.4	Operate adult business without manager present	1,000.00	2,000.00	3,000.00
151.	Schedule A, Section 4.5	Permit intoxicated person in adult entertainment establishment	1,000.00	2,000.00	3,000.00
152.	Schedule A, Section 4.6	Permit adult goods or services visible from exterior	500.00	750.00	1,000.00
153.	Schedule A, Section 4.7 (1)	Fail to post sign prohibiting entry of persons under 18	500.00	750.00	1,000.00
154.	Schedule A, Section 4.7 (2)	Fail to display approved signage	500.00	750.00	1,000.00
155.	Schedule A, Section 4.10	Fail to keep adult business clean and sanitary	500.00	750.00	1,000.00

156.	Schedule A, Section 4.11	Fail to produce licence	500.00	750.00	1,000.00
Schedule B – Donation Box Business					
157.	Schedule B, Section 4.1 (1)	Place donation box – Location not approved	500.00	750.00	1,000.00
158.	Schedule B, Section 4.1 (2)	Place donation box – zone not approved	500.00	750.00	1,000.00
159.	Schedule B, Section 4.1 (3)	Place donation box – within 2 metres from lot line	500.00	750.00	1,000.00
160.	Schedule B, Section 4.1 (4)	Place donation box – in parking space	500.00	750.00	1,000.00
161.	Schedule B, Section 4.3	Place donation box – more than 2 on one lot	500.00	750.00	1,000.00
162.	Schedule B, Section 5.1 (1)	Fail to post name of operator	500.00	750.00	1,000.00
163.	Schedule B Section 5.1 (2)	Fail to post registered charity number	500.00	750.00	1,000.00
164.	Schedule B Section 5.1 (3)	Fail to post not a charity	500.00	750.00	1,000.00
165.	Schedule B Section 5.1 (4)	Fail to post contact information	500.00	750.00	1,000.00
166.	Schedule B, Schedule 5.1 (5)	Fail to post information required by Licence Issuer	500.00	750.00	1,000.00
167.	Schedule B Section 5.2 (1)	Fail to post required information on approved sign dimensions	500.00	750.00	1,000.00
168.	Schedule B, Section 5.2 (3)	Fail to ensure signage contrasting colour to background	500.00	750.00	1,000.00
169.	Schedule B, Section 5.2 (4)	Post non permitted signage	500.00	750.00	1,000.00

170.	Schedule B Section 5.3	Cause/Permit misleading content on donation box	500.00	750.00	1,000.00
171.	Schedule B Section 5.4 (1)	Fail to ensure licence affixed to proper donation box	500.00	750.00	1,000.00
172.	Schedule B Section 5.4 (2)	Fail to display renewal decal	500.00	750.00	1,000.00
173.	Schedule B Section 6.1	Fail to ensure donation box is kept clean and in good repair	500.00	750.00	1,000.00
174.	Schedule B Section 6.2	Fail to ensure adjacent area kept clean	500.00	750.00	1,000.00
	Schedule C – Kennel Business				
175.	Schedule C Section 4.1 (1)	Fail to properly construct and maintain interior walls	500.00	750.00	1,000.00
176.	Schedule C Section 4.1 (2)	Fail to properly construct and maintain roof	500.00	750.00	1,000.00
177.	Schedule C Section 4.1 (3)	Fail to provide adequate lighting	500.00	750.00	1,000.00
178.	Schedule C Section 4.1 (4)	Fail to provide adequate indoor temperature	500.00	750.00	1,000.00
179.	Schedule C Section 4.1 (5)	Fail to provide adequate ventilation	500.00	750.00	1,000.00
180.	Schedule C Section 4.1 (6)	Fail to ensure dog food kept in sealed containers	500.00	750.00	1,000.00
181.	Schedule C Section 4.1 (7)	Fail to maintain clean and sanitary kennel	500.00	750.00	1,000.00
182.	Schedule C Section 4.2	Fail to ensure licence visible	500.00	750.00	1,000.00

183.	Schedule C Section 4.3 (1)	Fail to ensure exercise area is fully enclosed	500.00	750.00	1,000.00
184.	Schedule C Section 4.3 (2)	Fail to ensure adequate space for dogs to run	500.00	750.00	1,000.00
185.	Schedule C Section 4.3 (3)	Fail to ensure exercise area is free of debris	500.00	750.00	1,000.00
186.	Schedule C Section 4.3 (4)	Fail to ensure exercise area is free of excrement and sanitary	500.00	750.00	1,000.00
187.	Schedule C Section 4.3 (5)	Fail to construct exercise area with appropriate running surface	500.00	750.00	1,000.00
188.	Schedule C Section 4.3 (7)	Fail to ensure exercise area is an adequate size	500.00	750.00	1,000.00
189.	Schedule C Section 4.3 (8)	Fail to ensure fencing is an adequate height	500.00	750.00	1,000.00
190.	Schedule C Section 4.3 (9)	Fail to provide dry area	500.00	750.00	1,000.00
191.	Schedule C Section 4.4 (1)	Fail to ensure interior enclosure properly constructed	500.00	750.00	1,000.00
192.	Schedule C Section 4.4 (2)	Fail to ensure interior floor properly constructed	500.00	750.00	1,000.00
193.	Schedule C Section 4.4 (4)	Fail to provide suitable bedding	500.00	750.00	1,000.00
194.	Schedule C Section 4.4 (5)	Fail to ensure enclosure equipped with food and water	500.00	750.00	1,000.00
195.	Schedule C Section 4.4 (6)	Fail to ensure enclosure clean and sanitary	500.00	750.00	1,000.00

196.	Schedule C Section 5.1 (1)	Fail to ensure adequate number of staff	500.00	750.00	1,000.00
197.	Schedule C Section 5.1 (1)	Permit unskilled person to work at kennel	500.00	750.00	1,000.00
198.	Schedule C Section 5.1 (2)	Fail to house dogs in individual enclosures	500.00	750.00	1,000.00
199.	Schedule C Section 5.1 (3)	Fail to provide sufficient space	500.00	750.00	1,000.00
200.	Schedule C Section 5.1 (4)	Fail to provide water and food	500.00	750.00	1,000.00
201.	Schedule C Section 5.1 (5)	Fail to ensure access to veterinarian services	500.00	750.00	1,000.00
202.	Schedule C Section 5.1 (6)	Fail to provide sufficient exercise sessions	500.00	750.00	1,000.00
203.	Schedule C Section 5.1 (6)	Fail to provide adequate supervision	500.00	750.00	1,000.00
204.	Schedule C Section 5.1 (7)	Leave in exercise area for more than 20 hours	500.00	750.00	1,000.00
205.	Schedule C Section 5.2	Cause or permit dog to remain outside during unsafe weather	500.00	750.00	1,000.00
206.	Schedule C Section 5.3	Cause or permit a dog for sale younger than 8 weeks	500.00	750.00	1,000.00
Schedule D – Pet Shop Business					
207.	Schedule D Section 4.1	Fail to obtain cats and dogs from specified sources	500.00	750.00	1,000.00
208.	Schedule D Section 4.2	Fail to post source of cats and dogs	300.00	500.00	750.00

209.	Schedule D Section 5.1 (1)	Fail to keep pet shop in clean, sanitary condition	500.00	750.00	1,000.00
210.	Schedule D Section 5.1 (1)	Fail to provide adequate ventilation	500.00	750.00	1,000.00
211.	Schedule D Section 5.1 (2)	Fail to provide adequate quarters	500.00	750.00	1,000.00
212.	Schedule D Section 5.1 (3)	Fail to ensure enclosures provide comfort	300.00	500.00	750.00
213.	Schedule D Section 5.1 (4)	Fail to prevent undue physical contact with animals	300.00	500.00	750.00
214.	Schedule D Section 5.1 (5)	Fail to adequately maintain publicly accessed areas	300.00	500.00	750.00
215.	Schedule D Section 5.1 (6) (a)	Fail to ensure cage/container is of adequate size	300.00	500.00	750.00
216.	Schedule D Section 5.1 (6) (c)	Fail to ensure cage/container has appropriate floor	300.00	500.00	750.00
217.	Schedule D Section 5.1 (6) (d)	Fail to provide food and water	500.00	750.00	1,000.00
218.	Schedule D Section 5.1 (8)	Fail to provide food appropriate to species of animal	500.00	750.00	1,000.00
219.	Schedule D Section 5.1 (9)	Fail to provide adequate lighting	500.00	750.00	1,000.00
220.	Schedule D Section 5.1 (10)	Fail to provide clean litter pans	300.00	500.00	750.00
221.	Schedule D Section 5.1 (11)	Fail to provide adequate exercise area	500.00	750.00	1,000.00
222.	Schedule D Section 5.1 (11)	Fail to provide suitable separation of animals	500.00	750.00	1,000.00

223.	Schedule D Section 5.2 (2)	Cause or permit the sale or display of diseased animal	500.00	750.00	1,000.00
224.	Schedule D Section 5.2 (3)	Cause or permit the sale of an animal before normal weaning age	500.00	750.00	1,000.00
225.	Schedule D Section 5.2 (4)	Fail to ensure animals are not kept in crowded cages or quarters	500.00	750.00	1,000.00
226.	Schedule D Section 5.2 (5)	Keep incompatible animals in same cage	500.00	750.00	1,000.00
227.	Schedule D Section 5.3 (1)	Permit unskilled person to care for animals	500.00	750.00	1,000.00
228.	Schedule D Section 5.3 (2)	Fail to post instructions for cleaning, care and feeding	500.00	750.00	1,000.00
229.	Schedule D Section 5.3 (3)	Fail to provide sufficient number of employees	500.00	750.00	1,000.00
230.	Schedule D Section 5.4 (1)	Fail to post veterinarian contact information	500.00	750.00	1,000.00
231.	Schedule D Section 5.4 (2)	Fail to provide access to veterinarian	500.00	750.00	1,000.00
232.	Schedule D Section 5.4 (3)	Fail to quarantine sick animal	500.00	750.00	1,000.00
233.	Schedule D Section 5.4 (4)	Fail to properly and lawfully dispose of deceased animal	500.00	750.00	1,000.00
234.	Schedule D Section 6.1	Fail to keep and maintain register of animal sales	500.00	750.00	1,000.00

235.	Schedule D Section 6.2	Fail to provide a receipt with required information	500.00	750.00	1,000.00
236.	Schedule D Section 6.4	Fail to retain records for 12 months	500.00	750.00	1,000.00
Schedule E – Food and Refreshment Vehicle Business					
237.	Schedule E Section 4.1 (1)	Fail to keep licence on person	500.00	750.00	1,000.00
238.	Schedule E Section 4.1 (2)	Fail to maintain a sanitary state	500.00	750.00	1,000.00
239.	Schedule E Section 4.1 (3)	Fail to refuse service to individual standing in roadway	300.00	500.00	750.00
240.	Schedule E Section 4.1 (4)	Fail to keep clean immediate vicinity of serving location	300.00	500.00	750.00
241.	Schedule E Section 4.1 (5)	Fail to ensure no pedestrians nearby before leaving	300.00	500.00	750.00
242.	Schedule E Section 4.2 (1)	Operate on Town property without permission	500.00	750.00	1,000.00
243.	Schedule E Section 4.2 (2)	Operate at location where previously operated within last 2 hours	500.00	750.00	1,000.00
244.	Schedule E Section 4.2 (3)	Operate between hours of 10:00pm and 9:00am	500.00	750.00	1,000.00
245.	Schedule E Section 4.2 (4)	Operate less than 30 metres from an intersection	300.00	500.00	750.00
246.	Schedule E Section 4.2 (5)	Operate within 100 metres of public or private school	500.00	750.00	1,000.00
247.	Schedule E Section 5.1	Operate vehicle without audible device	500.00	750.00	1,000.00

248.	Schedule E Section 6.1	Operate in a location, not approved	500.00	750.00	1,000.00
249.	Schedule E Section 6.2 (2)	Operate within 8 metres of any vehicular entrance	300.00	500.00	750.00
250.	Schedule E Section 6.2 (3)	Obstruct vehicular or pedestrian traffic	500.00	750.00	1,000.00
251.	Schedule E Section 7.1 (1) (a)	Fail to keep vehicle in good repair	300.00	500.00	750.00
252.	Schedule E Section 7.1 (1) (b)	Fail to equip vehicle with "K" Class fire extinguisher	500.00	750.00	1,000.00
253.	Schedule E Section 7.1 (1) (c)	Fail to equip vehicle with recycling bin and refuse container	500.00	750.00	1,000.00
254.	Schedule E Section 7.1 (2)	Fail to keep equipment in clean, sanitary condition and in good repair	300.00	500.00	750.00
255.	Schedule E Section 7.2	Fail to provide signage identifying goods for sale	300.00	500.00	750.00
256.	Schedule E Section 7.3	Operate within 3 metres of any combustible structure	500.00	750.00	1,000.00
257.	Schedule E Section 7.4 (1)	Fail to affix plate to vehicle	300.00	500.00	750.00
258.	Schedule E Section 7.4 (2)	Fail to affix renewal decal to plate	300.00	500.00	750.00
259.	Schedule E Section 7.5	Operate without affixed plate with expired renewal decal	300.00	500.00	750.00
Schedule H – Vehicle for Hire Business					
260.	Schedule H Section 3.1	Operate without a licence	1,000.00	1,500.00	2,000.00

Schedule H – Part 4 – Private Transportation Company (PTC)					
261.	Schedule H Section 4.5 (1)	Operate at taxi stand or street hail	1,000.00	1,500.00	2,000.00
262.	Schedule H Section 4.5 (2)	Solicit rides	1,000.00	1,500.00	2,000.00
263.	Schedule H Section 4.5 (3)	Equip PTC vehicle with markings or lights appearing as taxicab	300.00	500.00	750.00
264.	Schedule H Section 4.5 (4)	Equip PTC vehicle with taximeter	300.00	500.00	750.00
265.	Schedule H Section 4.5 (5)	Equip PTC vehicle with radio for dispatching	300.00	500.00	750.00
266.	Schedule H Section 4.5 (6)	PTC vehicle display taxi, taxicab, cab	300.00	500.00	750.00
267.	Schedule H Section 4.6 (1)	Fail to produce required information	300.00	500.00	750.00
268.	Schedule H Section 4.6 (2)	Fail to provide option to rate or comment	300.00	500.00	750.00
269.	Schedule H Section 4.6 (3)	Fail to provide process to accept or refuse service	300.00	500.00	750.00
270.	Schedule H Section 4.6 (4)	Fail to provide secure payment mechanism	300.00	500.00	750.00
271.	Schedule H Section 4.6 (5)	Fail to provide receipt	300.00	500.00	750.00
272.	Schedule H Section 4.6 (5)	Fail to provide receipt with required information	300.00	500.00	750.00
273.	Schedule H Section 4.7	Fail to provide notice of audio/video recording	500.00	750.00	1,000.00
274.	Schedule H Section 4.8 (1)	Fail to post driver information	300.00	500.00	750.00
275.	Schedule H Section 4.8 (2)	Fail to post vehicle information	300.00	500.00	750.00

276.	Schedule H Section 4.8 (3)	Fail to post contact information	300.00	500.00	750.00
277.	Schedule H Section 4.9	Fail to display PTC identifier	500.00	750.00	1,000.00
278.	Schedule H Section 4.10 (1)	Fail to keep or maintain record of annual trips	500.00	750.00	1,000.00
279.	Schedule H Section 4.10 (2)	Fail to keep and maintain number of PTC drivers	500.00	750.00	1,000.00
280.	Schedule H Section 4.10 (3)	Fail to keep or maintain number of PTC vehicles	500.00	750.00	1,000.00
281.	Schedule H Section 4.10 (4)	Fail to keep and maintain record of each trip	500.00	750.00	1,000.00
282.	Schedule H Section 4.11	PTC fail to keep or maintain driver information	500.00	750.00	1,000.00
283.	Schedule H Section 4.12	Fail to keep and maintain records for 2 years	500.00	750.00	1,000.00
284.	Schedule H Section 4.13	Fail to provide records to Director	1,000.00	1,500.00	2,000.00
285.	Schedule H Section 4.14	Fail to create passenger accounts for inspection	500.00	750.00	1,000.00
286.	Schedule H Section 4.15 (1) (a)	Driver fail to produce identification	500.00	750.00	1,000.00
287.	Schedule H Section 4.15 (1) (b)	Driver fail to produce insurance	500.00	750.00	1,000.00
288.	Schedule H Section 4.15 (2)	Fail to submit vehicle for inspection	500.00	750.00	1,000.00
289.	Schedule H Section 4.16	Fail to deny access to PTC vehicle or driver	500.00	750.00	1,000.00
Schedule – H – Part 5 - Taxicabs					

290.	Schedule H Section 5.10 (1)	Driver fail to keep licence	700.00	1,000.00	1,500.00
291.	Schedule H Section 5.10 (2)	Driver fail to dress properly	300.00	500.00	750.00
292.	Schedule H Section 5.10 (3)	Driver fail to be civil, courteous	300.00	500.00	750.00
293.	Schedule H Section 5.10 (4)	Driver fail to produce licence	700.00	1,000.00	1,500.00
294.	Schedule H Section 5.10 (5)	Refuse to transport passenger and service dog	500.00	750.00	1,000.00
295.	Schedule H Section 5.10 (6)	Driver fail to use most direct route	500.00	750.00	1,000.00
296.	Schedule H Section 5.10 (7)	Fail to inspect vehicle	500.00	750.00	1,000.00
297.	Schedule H Section 5.10 (8)	Driver refuse to adjust sound producing device	500.00	750.00	1,000.00
298.	Schedule H Section 5.10 (9)	Fail to take due care of property	500.00	750.00	1,000.00
299.	Schedule H Section 5.10 (9)	Fail to deliver lost property	500.00	750.00	1,000.00
300.	Schedule H Section 5.10 (9)	Fail to examine vehicle for lost items	500.00	750.00	1,000.00
301.	Schedule H Section 5.10 (10)	Fail to ensure passengers use seatbelts	500.00	750.00	1,000.00
302.	Schedule H Section 5.10 (11)	Fail to provide notice of audio/video recording	500.00	750.00	1,000.00
303.	Schedule H Section 5.10 (12)	Fail to activate air conditioning or heating system when requested	500.00	750.00	1,000.00
304.	Schedule H Section 5.11 (1)	Cause or permit more passengers than seating capacity	500.00	750.00	1,000.00

305.	Schedule H Section 5.11 (2)	Obstruct driver's view	500.00	750.00	1,000.00
306.	Schedule H Section 5.11 (3)	Fail to affix taxicab or limousine licence	500.00	750.00	1,000.00
307.	Schedule H Section 5.11 (5)	Driver smoking while driving passenger	500.00	750.00	1,000.00
308.	Schedule H Section 5.11 (6)	Driver operate taxicab or limousine more than 12 hours in 24 hour period	500.00	750.00	1,000.00
309.	Schedule H Section 5.11 (8)	Charge fee due to time lost	500.00	750.00	1,000.00
310.	Schedule H Section 5.11 (9)	Charge fee due to early arrival	500.00	750.00	1,000.00
311.	Schedule H Section 5.12 (1)	Taxicab fail to affix licence in visible location	500.00	750.00	1,000.00
312.	Schedule H Section 5.12 (2)	Taxicab fail to keep daily trip record	300.00	500.00	750.00
313.	Schedule H Section 5.12 (3)	Taxicab fail to keep and maintain records for 2 years	300.00	500.00	750.00
314.	Schedule H Section 5.12 (4)	Fail to provide passenger with receipt	300.00	500.00	750.00
315.	Schedule H Section 5.12 (4)	Fail to include required information on receipt	300.00	500.00	750.00
316.	Schedule H Section 5.12 (5)	Fail to engage taximeter at beginning of trip	300.00	500.00	750.00
317.	Schedule H Section 5.12 (6)	Engage taximeter before passenger enters vehicle	300.00	500.00	750.00
318.	Schedule H Section 5.12 (7)	Fail to turn off taximeter at conclusion of trip	300.00	500.00	750.00

319.	Schedule H Section 5.12 (9)	Fail to provide exact change to passenger	300.00	500.00	750.00
320.	Schedule H Section 5.13 (1)	Taximeter not adjusted to tariffs	300.00	500.00	750.00
321.	Schedule H Section 5.13 (2)	Taximeter not operating properly	300.00	500.00	750.00
322.	Schedule H Section 5.13 (4)	Charge unauthorized fee	300.00	500.00	750.00
323.	Schedule H Section 5.13 (5)	Taxi driver affiliated to more than one broker at any one time	300.00	500.00	750.00
Schedule H – Part 5 – Taxicab and Limousine					
324.	Schedule H Section 5.14	Fail to Provide transportation without prearranged basis	500.00	750.00	1,000.00
325.	Schedule H Section 5.15 (1)	Operate at taxi stand or in response to street hail	300.00	500.00	750.00
326.	Schedule H Section 5.15 (2)	Solicit rides	300.00	500.00	750.00
327.	Schedule H Section 5.15 (3)	Cause or Permit limousine to appear as taxi	300.00	500.00	750.00
328.	Schedule H Section 5.15 (4)	Equip limousine with taximeter	300.00	500.00	750.00
329.	Schedule H Section 5.15 (5)	Equip limousine with radio for dispatching	300.00	500.00	750.00
330.	Schedule H Section 5.15 (6)	Display advertisement on or in limousine	300.00	500.00	750.00
331.	Schedule H Section 5.15 (7)	Display words taxi, taxicab, cab on limousine	300.00	500.00	750.00
332.	Schedule H Section 5.16 (1)	Taxicab or limousine not sanitary or tidy	300.00	500.00	750.00

333.	Schedule H Section 5.16 (2)	Taxicab or limousine, exterior not clean or free of body damage	300.00	500.00	750.00
334.	Schedule H Section 5.16 (3)	Taxicab or limousine not in good repair	300.00	500.00	750.00
335.	Schedule H Section 5.17	Taxicab or limousine, less than four doors	300.00	500.00	750.00
336.	Schedule H Section 5.17	Taxicab or limousine, less than five seats	300.00	500.00	750.00
337.	Schedule H Section 5.18 (1)	Fail to affix issued plate	500.00	750.00	1,000.00
338.	Schedule H Section 5.18 (2)	Fail to affix renewal decal	500.00	750.00	1,000.00
339.	Schedule H Section 5.19	Operate without plate and renewal decal	500.00	750.00	1,000.00
340.	Schedule H Section 5.20	Fail to obtain replacement plate	500.00	750.00	1,000.00
341.	Schedule H Section 5.21	Fail to return plate to licence issuer	300.00	500.00	750.00
342.	Schedule H Section 5.22 (1)	Taxicab fail to display vehicle identification number	300.00	500.00	750.00
343.	Schedule H Section 5.22 (2)	Taxicab fail to display driver information and photograph	300.00	500.00	750.00
344.	Schedule H Section 5.22 (3)	Taxicab fail to equip with appropriate roof sign	300.00	500.00	750.00
345.	Schedule H Section 5.23	Fail to affix taximeter	300.00	500.00	750.00
346.	Schedule H Section 5.29	Taxicab Broker fail to file rates and fees	300.00	500.00	750.00

347.	Schedule H Section 5.30	Taxicab Broker fail to provide notice of rate and fee change	300.00	500.00	750.00
348.	Schedule H Section 5.31	Taxicab fail to affix tariff card	300.00	500.00	750.00
349.	Schedule H Section 5.32	Taxicab Driver charge rates beyond Tariff Card	300.00	500.00	750.00
350.	Schedule H Section 5.35	Taxicab fail to reflag taximeter after each destination	300.00	500.00	750.00
Schedule I – Temporary Patios					
351.	Schedule I Section 3.1	Operate without a licence	1,000.00	1,500.00	2,000.00
352.	Schedule I Section 4.1	Operate temporary patio outside prescribed season	500.00	750.00	1,000.00
353.	Schedule I Section 4.4 (1)	Temporary patio, or parts thereof, permanently affixed	500.00	750.00	1,000.00
354.	Schedule I Section 4.4 (2)	Fail to enclose temporary patio with barrier per standards	500.00	750.00	1,000.00
355.	Schedule I Section 4.4 (3)	Fail to keep temporary patio area clean and sanitary	500.00	750.00	1,000.00
356.	Schedule I Section 4.4 (5)	Fail to comply with patio plan	1,000.00	1,500.00	2,000.00
357.	Schedule I Section 4.4 (6)	Temporary patio affixed to tree, street element, or utilities	500.00	750.00	1,000.00
358.	Schedule I Section 4.5 (1)	Temporary patio obstructing fire hydrant	750.00	1,000.00	1,200.00
359.	Schedule I Section 4.5 (2)	Temporary patio obstructing municipal services	500.00	750.00	1,000.00

360.	Schedule I Section 4.5 (3)	Cause or permit temporary patio to obstruct required accessible parking spaces	500.00	750.00	1,000.00
361.	Schedule I Section 4.5 (4)	Temporary patio obstructing access route or driveway	500.00	750.00	1,000.00
362.	Schedule I Section 4.6	Operate temporary patio after 11:00 PM	500.00	750.00	1,000.00
363.	Schedule I Section 4.7	Cause or permit noise disturbing residence	500.00	750.00	1,000.00
364.	Schedule I Section 4.8	Cause or permit amplified sound to be emitted	500.00	750.00	1,000.00
365.	Schedule I Section 7.4 (1)	Temporary patio obstruct designated lane or space	500.00	750.00	1,000.00
366.	Schedule I Section 7.4 (2)	Temporary patio obstruct sightline	500.00	750.00	1,000.00
367.	Schedule I Section 7.4 (3)	Temporary patio obstruct transit stop	500.00	750.00	1,000.00
368.	Schedule I Section 7.4 (4)	Temporary patio obstruct pedestrian crossing	500.00	750.00	1,000.00
369.	Schedule I Section 7.6 (1)	Fail to ensure 1.8 metre pedestrian clearway	500.00	750.00	1,000.00
370.	Schedule I Section 7.6 (2)	Sidewalk patio - Fail to ensure 5 metre setback	500.00	750.00	1,000.00
371.	Schedule I Section 7.6 (3) (a)	Sidewalk patio - obstruct sightlines	500.00	750.00	1,000.00
372.	Schedule I Section 7.6 (3) (b)	Sidewalk patio - Fail to ensure 3 metre setback from driveway	500.00	750.00	1,000.00

373.	Schedule I Section 7.8	Pedestrian by-pass located in non-permitted area	500.00	750.00	1,000.00
374.	Schedule I Section 7.9 (1)	Fail to ensure pedestrian by-pass is minimum 1.8 metres wide	500.00	750.00	1,000.00
375.	Schedule I Section 7.9 (2)	Fail to ensure pedestrian by-pass is clear of obstructions	500.00	750.00	1,000.00
376.	Schedule I Section 7.9 (3)	Pedestrian Bypass - Fail to meet 0.6 metre setback	500.00	750.00	1,000.00
377.	Schedule I Section 7.9 (4)	Fail to ensure pedestrian by-pass meets standards	500.00	750.00	1,000.00
378.	Schedule I Section 7.9 (6)	Pedestrian Bypass - Obstruct street utilities/storm water drainage	500.00	750.00	1,000.00
379.	Schedule I Section 7.9 (7)	Pedestrian Bypass - Fail to meet height requirements	500.00	750.00	1,000.00
380.	Schedule I Section 7.9 (8)	Fail to ensure pedestrian by-pass has a barrier	300.00	500.00	750.00
381.	Schedule I Section 7.9 (8)	Fail to ensure pedestrian by-pass barrier minimum MASH test	300.00	500.00	750.00
382.	Schedule I Section 7.10	Fail to provide proper warning signage	300.00	500.00	750.00
383.	Schedule I Section 7.13	Fail to ensure vertical barrier installed	300.00	500.00	750.00
384.	Schedule I Section 7.14 (1)	Temporary Barrier - Fail to meet height requirements	300.00	500.00	750.00

385.	Schedule I Section 7.14 (2)	Fail to ensure temporary barrier is detectable for the visually impaired	300.00	500.00	750.00
386.	Schedule I Section 7.14 (3)	Temporary barrier is not free standing, self supported	300.00	500.00	750.00
387.	Schedule I Section 7.14 (4)	Temporary barrier projecting into travel path	300.00	500.00	750.00
388.	Schedule I Section 7.14 (5)	Temporary barrier penetrating ground	300.00	500.00	750.00
389.	Schedule I Section 7.14 (6)	Fail to ensure temporary barrier is not a trip hazard	300.00	500.00	750.00
390.	Schedule I Section 7.14 (7)	Fail to ensure temporary barrier is not attached to trees, street elements, utilities	300.00	500.00	750.00
391.	Schedule I Section 7.14 (8)	Temporary barrier made of unapproved material	300.00	500.00	750.00
392.	Schedule I Section 7.14 (9)	Fail to ensure temporary barrier is equipped with reflective tape at each end	300.00	500.00	750.00
393.	Schedule I Section 7.15 (1)	Fail to ensure awning is minimum height	300.00	500.00	750.00
394.	Schedule I Section 7.15 (2)	Fail to ensure awning is installed on first story of building	300.00	500.00	750.00
395.	Schedule I Section 7.15 (3)	Fail to ensure awning does not conflict with trees	300.00	500.00	750.00
396.	Schedule I Section 7.16 (1)	Umbrella or canopy exceed 3.1 metre	300.00	500.00	750.00

		max length and width			
397.	Schedule I Section 7.16 (2)	Umbrella or canopy less than 2.1 metre height	300.00	500.00	750.00
398.	Schedule I Section 7.16 (3)	Umbrella or canopy not within sidewalk patio limits	300.00	500.00	750.00
399.	Schedule I Section 7.16 (4)	Umbrella canopy not properly weighted down	300.00	500.00	750.00
400.	Schedule I Section 7.16 (5)	Umbrella or canopy not removed during inclement weather	300.00	500.00	750.00
401.	Schedule I Section 7.16 (6)	Umbrella or canopy obstruct sightline	300.00	500.00	750.00
402.	Schedule I Section 7.16 (7)	Umbrella or canopy not free standing	300.00	500.00	750.00
403.	Schedule I Section 7.16 (8)	Umbrella or canopy penetrating ground	300.00	500.00	750.00
404.	Schedule I Section 7.16 (9)	Umbrella or canopy not secure	300.00	500.00	750.00
405.	Schedule I Section 7.17 (1)	Restaurant business lighting exceeds 3 metres	300.00	500.00	750.00
406.	Schedule I Section 7.17 (2)	Restaurant business lighting exceeds patio boundary	300.00	500.00	750.00
407.	Schedule I Section 7.17 (3)	Power cables or light elements run over pedestrian clearway	300.00	500.00	750.00
408.	Schedule I Section 7.17 (4)	Fail to ensure light is only directed to restaurant business patio area	300.00	500.00	750.00
409.	Schedule I Section 7.17 (5)	Restaurant business lighting attached to trees or other elements	300.00	500.00	750.00

Clean Yard By-law 2016-063					
410.	Section 4	Fail to keep yard free from refuse	300.00	500.00	750.00
411.	Section 5 (1)	Cause or permit storage of derelict vehicle	500.00	750.00	1,000.00
412.	Section 6	Fail to maintain yard free of tall grass	300.00	500.00	750.00
413.	Section 7	Adjacent boulevard - Refuse	300.00	500.00	750.00
414.	Section 8	Adjacent boulevard – Tall grass	300.00	500.00	750.00
415.	Section 13	Hinder or Obstruct Town Designate	750.00	1,000.00	1,300.00
416.	Section 19	Fail to Comply with Notice	1,000.00	1,500.00	2,000.00
Dumping on Private or Municipal Property By-law 87-100					
417.	Section 1	Deposit refuse or debris on private property	1,000.00	1,500.00	2,000.00
418.	Section 2	Deposit refuse or debris on municipal property	1,000.00	1,500.00	2,000.00
Encroachment By-law 2022-027					
419.	Section 3.1	Encroachment on public land	300.00	500.00	750.00
420.	Section 4.1 (1)	Boulevard garden overhangs shoulder, sidewalk, roadway	300.00	500.00	750.00
421.	Section 4.1 (2)	Boulevard garden exceed 100 cm	300.00	500.00	750.00
422.	Section 4.1 (3)	Fail to ensure boulevard garden is at grade	300.00	500.00	750.00

423.	Section 4.1 (4)	Boulevard garden within 30 cm of sidewalk	300.00	500.00	750.00
424.	Section 4.3	Woodchips exceed 10 cm	300.00	500.00	750.00
425.	Section 4.4 (1)	Tree ring exceed 15 cm height	300.00	500.00	750.00
426.	Section 4.4 (2)	Tree ring fail to meet minimum radius	300.00	500.00	750.00
427.	Section 4.4 (3)	Tree ring fail to meet minimum setback	300.00	500.00	750.00
428.	Section 4.4 (4)	Fail to keep tree ring in good repair	300.00	500.00	750.00
429.	Section 4.4 (5)	Tree ring not modular	300.00	500.00	750.00
430.	Section 4.4 (5)	Tree ring fixed foundation support	300.00	500.00	750.00
431.	Section 4.5 (1)	Sharp or dangerous minor encroachment	500.00	750.00	1,000.00
432.	Section 4.5 (2)	Minor encroachment obstruct sightlines	300.00	500.00	750.00
433.	Section 4.5 (3)	Minor encroachment extend onto boulevard of neighbouring property	300.00	500.00	750.00
434.	Section 4.5 (4)	Minor encroachment obstructs Town operations	300.00	500.00	750.00
435.	Section 4.5 (5)	Minor encroachment obstructs access to installations	300.00	500.00	750.00
436.	Section 4.5 (6)	Minor encroachment in swale, ditch, or storm water	300.00	500.00	750.00
437.	Section 5.13	Fail to comply with conditions of	500.00	750.00	1,000.00

		encroachment permit.			
438.	Section 7.3	Hinder or obstruct Officer	750.00	1,000.00	1,300.00
439.	Section 7.8	Fail to comply with an order	1,000.00	1,500.00	2,000.00
Fence By-law 2017-68					
440.	Section 3.1	Exceed fence height – residential	300.00	500.00	750.00
441.	Section 3.2 (1)	Exceed fence height – plan of subdivision	300.00	500.00	750.00
442.	Section 3.3	Exceed fence height – industrial, commercial, institutional	300.00	500.00	750.00
443.	Section 4.1	Privacy screen constructed on front yard	300.00	500.00	750.00
444.	Section 4.1	Privacy screen constructed on non-residential zone	300.00	500.00	750.00
445.	Section 4.1 (1)	Privacy screen exceed height	300.00	500.00	750.00
446.	Section 4.1 (2)	Privacy screen less than 1.5 metres – interior lot line	300.00	500.00	750.00
447.	Section 4.1 (3)	Privacy screen less than 1.5 metres – rear lot line	300.00	500.00	750.00
448.	Section 4.1 (4)	Privacy screen less than 4.5 metres – exterior side lot line	300.00	500.00	750.00
449.	Section 4.1 (5)	Privacy screen exceed 8 metres length	300.00	500.00	750.00
450.	Section 5.2 (1)	Swimming pool – no enclosure	500.00	750.00	1,000.00

451.	Section 5.2 (2)	Pool enclosure – not approved	500.00	750.00	1,000.00
452.	Section 5.3 (1)	Water in swimming pool, no enclosure	500.00	750.00	1,000.00
453.	Section 5.3 (2)	Water in swimming pool, no enclosure permit	500.00	750.00	1,000.00
454.	Section 5.4	Construct pool enclosure, no permit	300.00	500.00	750.00
455.	Section 5.5	Water in swimming pool, enclosure unsafe	500.00	750.00	1,000.00
456.	Section 5.6	Construct swimming pool, alter grade	300.00	500.00	750.00
457.	Section 5.7 (1)	Discharge swimming pool water into storm sewer or drainage system	500.00	750.00	1,000.00
458.	Section 5.7 (2)	Discharge swimming pool water onto adjoining property	500.00	750.00	1,000.00
459.	Section 5.7 (3)	Discharge swimming pool water over valley or ravine wall	500.00	750.00	1,000.00
460.	Section 5.7 (4)	Discharge swimming pool water, erode slope	500.00	750.00	1,000.00
461.	Section 5.8 (1)	Pool enclosure less than 1.2 metres	300.00	500.00	750.00
462.	Section 5.8 (2)	Pool enclosure, not approved material	300.00	500.00	750.00
463.	Section 5.8 (3)	Pool enclosure – encroach into front yard	300.00	500.00	750.00
464.	Section 5.8 (4)	Pool enclosure less than 1.2 metres from perimeter	300.00	500.00	750.00

465.	Section 5.8 (5)	Pool enclosure, include privacy screen	300.00	500.00	750.00
466.	Section 6.1	Fence or privacy screen in sight triangle exceed 1 metre in height	300.00	500.00	750.00
467.	Section 6.2	Fence or privacy screen obstruct sightlines	300.00	500.00	750.00
468.	Section 6.4	Fence or privacy screen on Town land	500.00	750.00	1,000.00
469.	Section 6.5	Fence or privacy screen abut Town land with gate	300.00	500.00	750.00
470.	Section 6.6	Fence electrified, barbed wire, sharp objects	300.00	500.00	750.00
471.	Section 6.10 (1)	Fence, privacy screen and noise attenuation barrier, unsightly	300.00	500.00	750.00
472.	Section 6.10 (2)	Fence, privacy screen and noise attenuation barrier not structurally sound	300.00	500.00	750.00
473.	Section 6.10 (3)	Fail to keep fence, privacy screen and noise attenuation barrier in state of good repair	500.00	750.00	1,000.00
474.	Section 6.10 (4)	Fail to keep fence, privacy screen and noise attenuation free of poster, sign, graffiti	500.00	750.00	1,000.00
475.	Section 8.4	Hinder or Obstruct Town designate	750.00	1,000.00	1,300.00
476.	Section 8.11	Fail to comply with an Order	1,000.00	1,500.00	2,000.00

Fill By-law 2007-59					
477.	Section 4 (1)	Remove fill without permit	750.00	1,000.00	1,500.00
478.	Section 4 (1)	Dump fill without permit	1,000.00	1,500.00	2,000
479.	Section 4 (2)	Alter grade without permit	750.00	1,000.00	1,500.00
480.	Section 4 (3)	Store topsoil without permit	500.00	750.00	1,000.00
481.	Section 4 (4)	Remove topsoil without permit	500.00	750.00	1,000.00
482.	Section 5 (1)	Alter, block, foul swale or drainage course	750.00	1,000.00	1,500.00
483.	Section 5 (2)	Deposit or track fill on a highway	750.00	1,000.00	1,500.00
484.	Section 10A	Fail to comply with conditions of permit.	1,000.00	1,500.00	2,000
485.	Section 12	Fail to post permit	500.00	750.00	1,000.00
486.	Section 13 (3)	Transfer permit	1,000.00	1,500.00	2,000
487.	Section 15 (1)	Fail to monitor fill site	1,000.00	1,500.00	2,000
488.	Section 15 (2)	Fail to complete vehicle tracking form	500.00	750.00	1,000.00
489.	Section 15 (3)	Fail to produce vehicle tracking form	500.00	750.00	1,000.00
490.	Section 16	Fail to notify public of application	500.00	750.00	1,000.00
491.	Section 18 (1)	Use unclean fill	1,000.00	1,500.00	2,000
492.	Section 18 (2)	Have finished grade with slope greater than 3:1	500.00	750.00	1,000.00
493.	Section 18 (3)	Have finished grade higher than abutting land.	500.00	750.00	1,000.00

494.	Section 19(1)	Fail to divert run-off from adjacent areas	500.00	750.00	1,000.00
495.	Section 19 (2)	Fill less than 10 metres from roadway or drainage	500.00	750.00	1,000.00
496.	Section 19 (3)	Fail to stabilize storage piles	500.00	750.00	1,000.00
497.	Section 19 (4)	Fail to use sediment control fences	500.00	750.00	1,000.00
498.	Section 19 (5)	Fail to control run-off by sediment control fences	500.00	750.00	1,000.00
499.	Section 19 (6)	Exceed maximum gradient of site	500.00	750.00	1,000.00
500.	Section 19 (7)	Fail to provide buffer strip.	500.00	750.00	1,000.00
501.	Section 22	Fail to comply with order	1,000.00	1,500.00	2,000
Firearms By-law 89-63					
502.	Section 1	Discharge firearm	1,000.00	1,500.00	2,000
Fireworks By-law 2022-022					
503.	Section 3	Sell, distribute, possess, or set off fireworks	500.00	750.00	1,000.00
504.	Section 4	Sell, distribute, possess, or set off prohibited fireworks	750.00	1,000.00	1,200.00
505.	Section 5	Sell or distribute fireworks	1,000.00	1,500.00	2,000.00
506.	Section 6	Use fireworks without permit	1,000.00	1,500.00	2,000.00
507.	Section 10 (3)	Fail to comply with permit conditions	1,000.00	1,500.00	2,000.00
508.	Section 12 (a)	Use fireworks in unsafe manner	1,000.00	1,500.00	2,000.00

509.	Section 12 (a)	Hold display in unsafe manner	1,000.00	1,500.00	2,000.00
510.	Section 12 (b)	Use fireworks causing a disturbance	500.00	750.00	1,000.00
511.	Section 12 (b)	Hold a display causing a disturbance	500.00	750.00	1,000.00
512.	Section 12 (c)	Use fireworks on Town land without permit	1,000.00	1,500.00	2,000.00
513.	Section 12 (c)	Hold display on Town land without permit	1,000.00	1,500.00	2,000.00
514.	Section 12 (d)	Use fireworks in a public space without permit	1,000.00	1,500.00	2,000.00
515.	Section 12 (e)	Use fireworks on or in a building, doorway, or automobile	1,000.00	1,500.00	2,000.00
516.	Section 12 (e)	Hold a display on or in a building, doorway or automobile	1,000.00	1,500.00	2,000.00
517.	Section 12 (f)	Use fireworks within 300 metres of industrial/agricultural premises or bulk flammable/explosive storage	1,000.00	1,500.00	2,000.00
518.	Section 12 (f)	Hold display within 300 metres of industrial/agricultural premises or bulk flammable/explosive storage	1,000.00	1,500.00	2,000.00
519.	Section 13 (g)	Use fireworks within 300 metres of hospitals, churches, care facilities without permit	1,000.00	1,500.00	2,000.00

520.	Section 13 (g)	Hold display within 300 metres of hospitals, churches, care facilities without permit	1,000.00	1,500.00	2,000.00
521.	Section 14	Fail to produce discharge permit	500.00	750.00	1,000.00
522.	Section 16 (3)	Use fireworks during fireworks ban	1,000.00	1,500.00	2,000.00
523.	Section 17 (4)	Hinder or obstruct	750.00	1,000.00	1,300.00
524.	Section 18 (5)	Fail to comply with an order	1,000.00	1,500.00	2,000.00
Fortification By-law 2004-205					
525.	Section 2 (1)	Cause or permit excessive fortification	1,000.00	1,500.00	2,000.00
526.	Section 2 (2)	Cause or permit excessive protective elements	500.00	750.00	1,000.00
527.	Section 15	Hinder or obstruct	750.00	1,000.00	1,300.00
Idling of Motor Vehicles By-law 2014-078					
528.	Section 3 (1)	Idling in excess of permitted time	500.00	750.00	1,000.00
529.	Section 4	Hinder or obstruct	750.00	1,000.00	1,300.00
Noise By-law 86-110					
530.	Section 2 (1)	Cause or permit sound from a motorized conveyance	700.00	1,000.00	1,200.00
531.	Section 2 (2)	Cause or permit sound from a motorized vehicle causing tires to squeal	700.00	1,000.00	1,200.00
532.	Section 2 (3)	Cause or permit sound of a combustion engine	500.00	700.00	1,000.00

		without proper muffling device			
533.	Section 2 (4)	Cause or permit sound from a vehicle or trailer with an improperly secured load	500.00	700.00	1,000.00
534.	Section 2 (5)	Cause or permit sound from a idling motor vehicle	500.00	700.00	1,000.00
535.	Section 2 (6)	Cause or permit sounds from a motor vehicle horn or warning device	500.00	700.00	1,000.00
536.	Section 2 (7)	Cause or permit sound from construction equipment no muffling device	500.00	700.00	1,000.00
537.	Section 2A (1)	Cause or permit the operation of motorcycle exceeding noise limits	500.00	700.00	1,000.00
538.	Section 2A (2)	Hinder or obstruct	750.00	1,000.00	1,300.00
539.	Section 3	Cause or permit sound from prohibited act, time and place	500.00	700.00	1,000.00
Nuisance By-law 95-67					
540.	Section 1	Cause, permit or emit noise likely to disturb	500.00	700.00	1,000.00
Open Air, Recreational and Agricultural Burning By-law 2016-092					
541.	Section 5	Set, allow, maintain open air, recreational, agricultural burn without permit	500.00	700.00	1,000.00

542.	Section 6	Set, allow, maintain burning of refuse	500.00	700.00	1,000.00
543.	Section 7	Set, allow, maintain open air, recreational, agricultural burn without permit during rain or fog	500.00	700.00	1,000.00
544.	Section 8	Set, allow, maintain open air, recreational, agricultural burn contrary to by-law	500.00	700.00	1,000.00
Parks By-law 2005-112					
545.	Section 6	Fail to comply with signs	300.00	600.00	900.00
546.	Section 8 (1)	Cause or permit nuisance, hazard, threat to interfere with use of park	500.00	750.00	1,000.00
547.	Section 8 (2)	Cause or permit animal to create nuisance, hazard, threat	500.00	750.00	1,000.00
548.	Section 9 (1)	Climb tree, building, fence, or like item	300.00	600.00	900.00
549.	Section 9 (2)	Damage, vandalize, disturb, remove property or vegetation	300.00	600.00	900.00
550.	Section 9 (3)	Dispose of litter improperly	300.00	600.00	900.00
551.	Section 9 (4)	Release balloons	300.00	600.00	900.00
552.	Section 9 (5)	Throw confetti or similar object	300.00	600.00	900.00
553.	Section 9 (6)	Kill, trap, hunt, disturb animal, fish, wildlife	500.00	750.00	1,000.00

554.	Section 9 (7)	Use charcoal barbecue	300.00	600.00	900.00
555.	Section 9 (8)	Leave propane barbecue unattended	300.00	600.00	900.00
556.	Section 9 (9)	Operate electronic device causing disturbance	300.00	600.00	900.00
557.	Section 9 (10)	Use skateboard, in-line skates, bicycles on playground or tennis court	300.00	600.00	900.00
558.	Section 9 (11)	Drive or walk where prohibited	300.00	600.00	900.00
559.	Section 9 (12)	Install gate on Town fence	500.00	750.00	1,000.00
560.	Section 9 (13)	Enter storm water management pond	500.00	750.00	1,000.00
561.	Section 9 (14)	Restrict access to park	500.00	750.00	1,000.00
562.	Section 10 (1)	Offer item for sale	300.00	600.00	900.00
563.	Section 10 (2)	Post or distribute printed material	300.00	600.00	900.00
564.	Section 10 (3)	Possession of a firearm	500.00	750.00	1,000.00
565.	Section 10 (4)	Operate speakers	300.00	600.00	900.00
566.	Section 10 (5)	Erect or install temporary or permanent tent or structure	300.00	600.00	900.00
567.	Section 10 (6)	Encroach upon park	300.00	600.00	900.00
568.	Section 10 (7)	Play or practice golf or archery	300.00	600.00	900.00
569.	Section 10 (8)	Attempt or access electrical panel or timer	500.00	750.00	1,000.00

570.	Section 10 (9)	Tamper, change, repair with electrical component	500.00	750.00	1,000.00
571.	Section 10 (10)	Tamper, change, repair plumbing	500.00	750.00	1,000.00
572.	Section 10 (11)	Hold a large event	1,000.00	1,200.00	1,500.00
573.	Section 10 (12)	Arrange or engage an organized activity	500.00	750.00	1,000.00
574.	Section 11	Consume, sell, serve alcohol	500.00	750.00	1,000.00
575.	Section 12 (1)	Use skateboard, bicycle, skates, in playground or splash pad	300.00	600.00	900.00
576.	Section 12 (2)	Possess dangerous item in splash pad Or playground	300.00	600.00	900.00
577.	Section 12 (3)	Engage in boisterous play in splashpad or playground	300.00	600.00	900.00
578.	Section 13	Operate, park, pull or ride a motor vehicle in park	300.00	600.00	900.00
579.	Section 14 (1)	Park or leave motor vehicle without authorization	300.00	600.00	900.00
580.	Section 14 (2)	Leave motor vehicle overnight without authorization	300.00	600.00	900.00
581.	Section 15	Ride or drive motorized recreational vehicle in unauthorized area	300.00	600.00	900.00
582.	Section 16 (1)	Have unauthorized animal in park	300.00	600.00	900.00
583.	Section 16 (2)	Have dangerous dog in park	500.00	750.00	1,000.00

584.	Section 16 (3) (a)	Fail to leash dog	300.00	600.00	900.00
585.	Section 16 (3) (b)	Fail to limit reel-type leash	300.00	600.00	900.00
586.	Section 16 (3) (c)	Fail to remove excrement	300.00	600.00	900.00
587.	Section 18	Fail to muzzle threatening dog	300.00	600.00	900.00
588.	Section 18	Fail to supervise threatening dog	300.00	600.00	900.00
589.	Section 18	Fail to control threatening dog	300.00	600.00	900.00
590.	Section 19	Have horse where prohibited	300.00	600.00	900.00
Property Standards By-law 98-155					
591.	Section 8 (1)	Use, occupy, permit occupancy of property contrary to by-law	300.00	600.00	900.00
Residential Rental Licence By-law 2025-075					
592.	Section 3.1	Operate rental without a licence	$1,000.00	$2,000.00	$3,000.00
593.	Section 3.2	Operate contrary to zoning by-law	$1,000.00	$2,000.00	$3,000.00
594.	Section 3.5	Operate with expired, revoked, suspend licence	$1,000.00	$2,000.00	$3,000.00
595.	Section 3.6	Operate rental accommodation in unlawful dwelling or structure	$1,000.00	$2,000.00	$3,000.00
596.	Section 3.7	Market without licence	$1,000.00	$2,000.00	$3,000.00
597.	Section 3.8	Collect rent without licence	$500.00	$750.00	$1,000.00

598.	Section 3.9	Sell. transfer, reassign licence	$1,000.00	$2,000.00	$3,000.00
599.	Section 4.1	Fail to comply with Provincial, Federal laws, and Town By-law	$500.00	$750.00	$1,000.00
600.	Section 4.2	Fail to comply with Building Code	$1,000.00	$2,000.00	$3,000.00
601.	Section 4.3	Fail to comply with site plan	$500.00	$750.00	$1,000.00
602.	Section 4.4	Fail to post licence	$500.00	$750.00	$1,000.00
603.	Section 4.5	Fail to provide responsile person	$300.00	$500.00	$700.00
604.	Section 4.7	Fail to comply with Fire Protection and Prevention Act	$1,000.00	$2,000.00	$3,000.00
605.	Section 4.8	Fail to maintain emergency procedures	$1,000.00	$2,000.00	$3,000.00
606.	Section 4.9	Fail to maintain fire safety equipment	$1,000.00	$2,000.00	$3,000.00
607.	Section 4.10	Fail to clearly mark emergency exits	$500.00	$750.00	$1,000.00
608.	Section 4.11	Fail to comply with occupancy standards	$1,000.00	$2,000.00	$3,000.00
609.	Section 5.4	Fail to maintain insurance	$500.00	$750.00	$1,000.00
610.	Section 5.5	Fail to provide ten days notice	$500.00	$750.00	$1,000.00
611.	Section 6.4	Make false, misleading, fraudulent statement	$1,000.00	$2,000.00	$3,000.00
612.	Section 6.13	Fail to provide identification	$500.00	$750.00	$1,000.00
613.	Section 6.14	Hinder or obstruct	$1,000.00	$2,000.00	$3,000.00

614.	Section 6.18	Fail to comply with an order	$1,000.00	$2,000.00	$3,000.00
615.	Schedule A, Section 5	Corporation operating short term rental	$2,000.00	$3,000.00	$4,000.00
616.	Schedule A, Section 6	Short Term Rental not primary resident	$1,000.00	$2,000.00	$3,000.00
617.	Schedule A, Section 8	Rent short term rental more than 180 days	$500.00	$750.00	$1,000.00
618.	Schedule A, Section 9	Accommodated unrelated guests in same short-term rental	$1,000.00	$2,000.00	$3,000.00
619.	Schedule A, Section 10	Fail to keep and maintain records	$1,000.00	$2,000.00	$3,000.00
620.	Schedule B, Section 3	Fail to attend meeting	$1,000.00	$2,000.00	$3,000.00
Road Occupancy By-law 91-86					
621.	Section 2	Commence construction or repair on a highway without permit	500.00	750.00	1,000.00
Sign By-law 2017-54					
622.	Section 3.1	Place, cause, alter sign without permit	500.00	750.00	1,000.00
623.	Section 3.2	Submit false or misleading information	500.00	750.00	1,000.00
624.	Section 3.3	Sign contrary to permit	500.00	750.00	1,000.00
625.	Section 3.4	Unauthorized application	500.00	750.00	1,000.00
626.	Section 3.5	Unsafe or unsightly sign	500.00	750.00	1,000.00

627.	Section 3.6	Place sign on public land	500.00	750.00	1,000.00
628.	Section 3.7	Place sign contrary to zoning	500.00	750.00	1,000.00
629.	Section 3.8 (a)	Sign contrary to an approved plan	500.00	750.00	1,000.00
630.	Section 3.8 (b)	Signs encroaches onto fire route	500.00	750.00	1,000.00
631.	Section 3.8 (c)	Sign depicts violence, nudity or sexual content	500.00	750.00	1,000.00
632.	Section 3.8 (d)	Sign display violence, hatred against an identifiable group	500.00	750.00	1,000.00
633.	Section 3.8 (e)	Sign contrary to federal or provincial regulation	500.00	750.00	1,000.00
634.	Section 3.8 (f)	Sign advertising restricted products	500.00	750.00	1,000.00
635.	Section 3.8 (g)	Sign located within sight triangle	500.00	750.00	1,000.00
636.	Section 3.8 (h)	Sign impede or hinder highway or railway	500.00	750.00	1,000.00
637.	Section 3.8 (i)	Sign obstruct entry to building for emergency	500.00	750.00	1,000.00
638.	Section 3.8 (j)	Sign impede parking of vehicles	500.00	750.00	1,000.00
639.	Section 3.8 (k)	Sign impedes street maintenance, creates hazard	500.00	750.00	1,000.00
640.	Section 3.8 (l)	Sign imitates emergency or traffic control signal or sign	500.00	750.00	1,000.00
641.	Section 3.8 (m)	Sign in disrepair, unsafe	500.00	750.00	1,000.00

642.	Section 3.8 (n)	Sign in contravention of by-law	500.00	750.00	1,000.00
643.	Section 3.8 (o)	Prohibited sign	500.00	750.00	1,000.00
644.	Section 3.9 (p)	Unauthorized sign	500.00	750.00	1,000.00
645.	Section 5.3 (a)	Sign illuminated creating hazard or nuisance	500.00	750.00	1,000.00
646.	Section 5.3 (b)	Sign illuminated blinking, flashing	500.00	750.00	1,000.00
647.	Section 5.3 (c)	Sign illuminated within 50m of residential zone	500.00	750.00	1,000.00
648.	Section 5.5	Sign not translated to English or French	500.00	750.00	1,000.00
649.	Section 6.1	Place or display awning, canopy, projecting or wall sign contrary to by-law	500.00	750.00	1,000.00
650.	Section 6.2	Place or display ground sign contrary to by-law	500.00	750.00	1,000.00
651.	Section 6.3	Place or display menu board sign contrary to by-law	500.00	750.00	1,000.00
652.	Section 6.4	Place or display traffic control sign contrary to by-law	500.00	750.00	1,000.00
653.	Section 6.5	Place or display third party sign contrary to by-law	500.00	750.00	1,000.00
654.	Section 7.1	Place or display mobile sign contrary to by-law	500.00	750.00	1,000.00
655.	Section 7.2	Place or display banner sign contrary to by-law	500.00	750.00	1,000.00

656.	Section 7.3	Place or display real estate sign contrary to by-law	500.00	750.00	1,000.00
657.	Section 7.4	Place or display election sign contrary to by-law	500.00	750.00	1,000.00
658.	Section 7.6	Place or display special event sign	500.00	750.00	1,000.00
659.	Section 7.7	Place or display relocatable sign contrary to by-law	500.00	750.00	1,000.00
660.	Section 7.8	Place or display construction sign contrary to by-law	500.00	750.00	1,000.00
661.	Section 7.9	Place or display non-residential or residential development sign contrary to by-law	500.00	750.00	1,000.00
662.	Section 7.10	Place or display poster sign contrary to by-law	500.00	750.00	1,000.00
663.	Section 8.3 (c)	Fail to comply with order	1,000.00	1,500.00	2,000.00
Vital Services By-law 2021-91					
664.	Section 4.1	Fail to provide adequate and suitable vital services	750.00	1,000.00	1,500.00
665.	Section 4.2	Fail to maintain, repair vital services	750.00	1,000.00	1,500.00
666.	Section 4.3	Landlord advise supplier to bill tenant	750.00	1,000.00	1,500.00
667.	Section 4.4	Cause or permit cessation of a vital service	750.00	1,000.00	1,500.00
668.	Section 5.1	Fail to provide notice of vital service cessation	750.00	1,000.00	1,500.00

669.	Section 6.1	Fail to immediately restore a vital service	750.00	1,000.00	1,500.00
670.	Section 7.3	Fail to comply with an order	1,000.00	1,500.00	2,000.00
671.	Section 7.6	Hinder or obstruct	750.00	1,000.00	1,300.00
Woodland Conservation By-law 2000-100					
672.	Section 4.1	Destroy tree on woodland without permit	1,000.00	1,200.00	1,500.00
673.	Section 4.2	Destroy tree on woodland contrary to permit	1,200.00	1,500.00	2,000.00
674.	Section 5.2.2	Hinder or obstruct	750.00	1,000.00	1,300.00
675.	Section 7.3.1	Fail to notify Director	500.00	750.00	1,000.00
676.	Section 8.1.2	Fail to comply with an order	1,000.00	1,500.00	2,000.00
Entrance By-law 2026-056					
677.	Section 3.1	Construct Entrance without a permit.	500.00	750.00	1000.00
673.	Section 3.1	Modify Entrance without a permit.	500.00	750.00	1000.00
674.	Section 3.1	Cause Entrance to be constructed without a permit.	500.00	750.00	1000.00
675.	Section 3.1	Permit Entrance to be constructed without a permit.	500.00	750.00	1000.00
676.	Section 3.2 (a)	Contravene terms or conditions of an issued permit.	300.00	500.00	700.00
677.	Section 3.2 (b)	Cause or permit the contravention of the terms of a permit.	300.00	500.00	700.00
678.	Section 3.3	Use Entrance for a purpose inconsistent with the Zoning Bylaw.	500.00	750.00	1000.00
679.	Section 3.4	Obstruct any ditch or culvert located on a highway.	500.00	750.00	1000.00

680.	Section 3.4	Permit the obstruction of any ditch or culvert located on a highway.	500.00	750.00	1000.00
681.	Section 3.5	Fail to comply with an order.	1000.00	1500.00	2000.00
682.	Section 3.6	Remove a Posted Entrance Bylaw Order.	300.00	500.00	700.00
683.	Section 5.3	Fail to carry out construction or modification in accordance with the permit terms.	300.00	500.00	700.00
684.	Section 6.13	Hinder or obstruct an Inspector performing duties.	1000.00	1500.00	2000.00

SCHEDULE “C”

TOWN OF CALEDON ADMINMISTRATIVE PENALTY BY-LAW
ADMINISTRATIVE FEES

ITEM	FEE
Non-Appearance Fee	$60.00
Late Payment Fee	$20.00
MTO Search Fee	$8.25
NSF Fee	Pursuant to the Town of Caledon’s Fees By-law, 2025, as amended

Note: The fees and charges as listed in this Schedule "C" to this By-law will be subject to Harmonized Sales Tax (H.S.T.) where applicable.